



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – June 13, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; and Charlie Weis. Others present: Webster Police Chief, Stephenie Wedin; Village Residents John McCain and Doug Fontaine; Village Business Owner, Kevin Janssen; Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Trustees, Sarah Casady and Greg Widiker. Public Works Director, Jay Heyer.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
 - IV. **VISITOR RECOGNITION** –Village Board President, Roberts gave the floor to John McCain. John reported things are going better with neighbor. He also wanted to apologize to Officer Getts.
 - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the May 9, 2018 Regular Board Meeting Minutes, seconded by Trustee, Maloney. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the May 16, 2018 Development & Annexation Meeting Minutes; seconded by Trustee, Weis. **Motion carried 5-0.** Motion was made by Trustee, Sears to approve the May 17, 2018 Board of Review Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the May 21, 2018 Development & Annexation Meeting Minutes; seconded by President, Roberts. **Motion carried 5-0.** Motion was made by Trustee, Sears to approve the May 23, 2018 Utility Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Weis to approve the June 4, 2018 Judicial Meeting Minutes; seconded by President, Roberts. **Motion carried 5-0.**
 - VI. **VISITOR RECOGNITION** – Village Board President, Roberts gave the floor to Kevin Janssen. Kevin asked if golf carts are allowed on Village Streets. He has had a couple residents looking to buy golf carts to drive around town. Chief, Wedin stated UTV/ATV are allowed. Kevin Janssen then read a State Statue pertaining to golf carts within Municipalities. The Board will research and get back to Kevin.

Village Board President, Roberts gave the floor to Doug Fontaine. Doug has an ongoing complaint about a neighbor and wondered if John McCain already addressed the board. Doug has moved out but his son and girlfriend are living in the house and now they are having issues with the neighbor. Doug also provided the Board a journal he kept on issues with neighbor. He said he will be talking to an attorney as his house is losing value. After Doug left the meeting, the board and Chief, Wedin discussed further updates and options on said neighbor complaints. Chief, Wedin will reach out to Doug Fontaine.
 - VII. **APPROVAL OF VOUCHERS & RECEIPTS: May 8, 2018 – June 11, 2018** vouchers in the amount of: **\$124,571.10** as follows:
 - a. General Fund - \$105,109.09

- b. Water Fund - \$5,507.13
- c. Sewer Fund - \$6,793.79
- d. Library Fund - \$7,161.09

Trustee, Weis questioned the voucher for State of WI- Fines & Surcharges in the amount of \$1128.00. Clerk/Treasurer, Kuhnly verified this amount and explained this is Municipal Court payment to State. Trustee, Maloney questioned voucher for Pet Waste Eliminator; President, Roberts explained this is for doggie waste bags for Dog Park. Trustee, Gustafson questioned A to Z Contracting voucher. President, Roberts explained that they did some curb and sidewalk work by the fairgrounds. Approval of receipts were also presented for: **May 8, 2018 – June 11, 2018** in the amount of **\$15,881.36**. Motion was made by Trustee, Weis; seconded by Trustee, Maloney to approve vouchers in the amount of: **\$124,571.10** and receipts in the amount of **\$15,881.36**. **Motion carried 5-0.**

VIII. COMMUNICATIONS: Burnett County Newsletter was provided in board member packets. Received Thank You card from Restorative Justice on donation Village made.

IX. PERSONNEL – Chairman, Sarah Casady: Nothing new to report.

X. PUBLIC UTILITY – Chairman, Darrel Sears: Chairman, Sears provided an update from the May 23rd Public Utility meeting. He explained that Public Works Director, Jay Heyer reported the need for Pond Sludge Removal. Since this is considered maintenance, there are no grants available; so funding will need to be obtained. Heyer has been in touch with local farmers about the possibility of pumping the sludge to their farms. Trustee, Gustafson said the cost would double if the sludge will be moved by trucking. Trustee, Maloney asked the timeframe. President, Roberts stated within the next five years and if we obtain a loan for this week; the Board would look at raising sewer rates.

Chairman, Sears then spoke of the potential group purchase of water valve saw and what cost would be for the Village. The group considered are the Villages of Grantsburg, Siren, Frederic, Luck and St Croix Falls. Trustee, Gustafson stated Heyer said there are currently 2 or 3 valves that could be used on right now. Motion made by Trustee, Maloney to approve the group purchase of water valve saw; seconded by Trustee, Gustafson. **Motion carried 5-0.**

Chairman, Sears concluded with the request for a special water assessment for a resident. A resident on Apple Street is asking if we could put Village water line from his yard to his house and pay installments via special assessment on his taxes. Trustee, Weis asked about the resident hiring someone to do the digging. Motion was made by President, Roberts to allow this cost to be put on the resident’s taxes as a special assessment; spread out over 5 to 10 years depending on cost and with the Director of Public Works deeming who does the work; motion seconded by Trustee, Sears. **Motion carried 5-0.**

XI. FINANCE – Chairman, Greg Widiker: In Chairman, Widiker’s absence, President, Roberts presented the Finance action items. Roberts starting with the Village’s insurance company has disallowed Olson/Chenal’s claim and the board needs to approve this disallowance. Motion made by Trustee, Maloney to approve the Disallowance of Claim; seconded by Trustee, Gustafson. Trustee, Weis opposed. **Motion carried 4-1.** Clerk/Treasurer, Kuhnly informed the Board that Ms. Olson called today and they are obtaining a lawyer. Kuhnly did suggest to Ms. Olson to come to the meeting tonight and explained the reason for disallowance. Clerk/Treasurer, Kuhnly also stated that today, we received a dividend check from the insurance company/League of Wisconsin Municipalities for \$3702.00. Based on the

Village receiving this dividend check, Motion was made by Trustee, Weis to use \$2,000.00 of it to reimburse Olson/Chenal for damages caused by sewer back-up; seconded by Trustee, Maloney. **Motion carried 5-0.**

The Village received a quote from the insurance company of \$1750.00/year to add No Fault Insurance for Water/Sewer Back-Up. Motion was made by Trustee, Weis to purchase the No Fault Insurance for Water/Sewer Back-Up; seconded by Trustee, Sears. **Motion carried 5-0.**

Trustee, Weis informed the board that he will be speaking to Northland Signs about getting new Welcome to Webster signs.

Trustee, Maloney and Trustee, Weis both have heard many positive comments about the hanging flower baskets on Main Street.

- XII. PUBLIC PROPERTY – Chairman, Tim Maloney:** Local Businesses, that had not responded to the 4th of July Fireworks donation letter, were divided up amongst the board members to follow up.

The Librarian Health Insurance did not need approval as amended Library Board Meeting Minutes were provided to Clerk/Treasurer, Kuhnly.

- XIII. STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson opened his portion with a request from Yellow River Construction; asking for a 3% increase from last year to mow the Dog Park, Industrial Park and Drainage Ditches. Trustee, Maloney asked about contract; Chair Gustafson said it expired. Motion made by President, Roberts to approve the 3% increase, for this year to Yellow River Construction for mowing and bids will go out next year; seconded by Trustee, Weis. **Motion carried 5-0.**

Public Works Director, Heyer received a sealed bid from Monarch for repaving Bass Avenue. Heyer did not open the bid but was told that the price of asphalt did not go up as anticipated. Chairman, Gustafson would like to advertise for bids next week.

- XIV. JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was included in members' packets. Chairman, Weis asked if the "O" on the schedule meant overtime; Chief, Wedin said it was not overtime—it is for shifts that need to be filled.

Clerk, Kuhnly swore in Chief, Stephenie Wedin.

Chief, Wedin then went over the Police Department Calls for Service Summary. Trustee, Maloney asked if the Police Department could recoup the cost of background checks. Chief, Wedin said yes.

Chairman, Weis then read Resolution 2018-2 "Sale of Dog Licenses". Motion was made by Trustee, Sears to approve Resolution 2018-2; seconded by President, Roberts. **Motion carried 5-0.** Chairman, Weis then presented Resolution 2018-3 "Compliance Maintenance Annual Report" (CMAR). Motion was made by Trustee, Gustafson to approve Resolution 2018-3; seconded by Trustee, Maloney. **Motion carried 5-0.**

The following licenses were read:

Renewal Alcohol Beverage Licenses

- **Class “A” Fermented Malt Beverage License**
Joseph W. Connor, dba Connor’s Service Station
- **Class “A” Fermented Malt Beverage License**
Jeremy Wolkovitz, dba TA Operating, LLC dba Minit Mart
- **Class “A” Fermented Malt Beverage License & “Class A” Liquor License**
Michael W. & Julie M. Remund, dba Wild Bill’s Sporting Goods and Spirits, Inc.
Richard Estridge dba Wayne’s Star of the North Market Inc. dba Wayne’s Foods Plus
- **Class “B” Fermented Malt Beverage License**
Merle & Marilyn Meyer, dba Emily’s Luncheon
- **Class “B” Fermented Malt Beverage & “Class B” Liquor License**
Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.
Tim Vasatka, dba Tim’s Black & Orange
- **Class “B” Fermented Malt Beverage License & “Class C” Wine License**
Laurie C. Ament, dba Café Moonglow
- **Reserve Class “B” Fermented Malt Beverage License & “Class B” Liquor License**
Stephen Yantes, dba Sky Zia Louisa, LLC, dba Zia Louisa, LLC
- **Temporary Class “B” Picnic License**
Webster Rural Fire Association
Central Burnett County Fair Association

Motion was made by President, Roberts to approve the above-named Alcohol Beverage Licenses; seconded by Trustee, Gustafson. **Motion carried 5-0.**

The following licenses were read:

Tobacco License

- Joseph W. Connor, dba Connor’s Service Station
- Michael W. Remund & Julie M. Remund, dba Wild Bill’s Sporting Goods and Spirits, Inc.
- Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.
- Richard Estridge dba Wayne’s Star of the North Market Inc. dba Wayne’s Foods Plus
- Jeremy Wolkovitz, dba TA Operating, LLC dba Minit Mart
- Carolyn Brown dba Family Dollar Stores of WI #30057

Motion was made by President, Roberts to approve the above-named Tobacco Licenses; seconded by Trustee, Maloney. **Motion carried 5-0.**

The following licenses were read:

Pool Table License

- Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.
- Tim Vasatka, dba Tim’s Black & Orange
- Steven Yantes, dba Zia Louisa

Motion was made by Trustee, Maloney to approve the above-named Pool Table Licenses; seconded by Trustee, Gustafson. **Motion carried 5-0.**

The following license was read:

Mobile Home Park License

Ron Machel dba Webster Mobile Home Park

Motion made by Trustee, Maloney to approve the above-named Mobile Home Park License; seconded by Trustee, Sears. **Motion carried 5-0.**

The following licenses were read:

Operator's License

- **Connor's Service Station**

Sandra L. Ramstrom

Susan A. Dollery

Vicki L. Burton

- **Emily's Luncheon**

Marilyn K. Meyer

Beatrice M Erickson

- **The Tap Bar & Grill, Inc.**

Lauire C Teske

Jennique M. Robb

Randy Hunt

Rebecca M Miller

Dana M Laboda

Cody W Catchings-Ryan

- **Wayne's Foods Plus**

Mary V. Sears

Jessica D Smiley

Christy A. Wilkins

Constance P. Wharton

Beatrice B. Reese

Sheila A. Anderson

Linda L. Sandeen

Desiree L. Steinberg

Dianne E. Okes

Kimberly S. Flodin

Jacquelyn A Johnson

Karen A Eaves

Christa S James

Mary Ernst

Daniel P Baker

Kimm J Boehme

Jenna L Wikstrom

- **Tim's Black & Orange**

Brandon J. Smith

Elizabeth M. Trott

Michael J Budge

*Benjamin M Davis
Steven A. Peterson
Timothy J Vasatka*

- **Café Moonglow**

*Paul L. Cyms
Robert L. Zappa
Laurie C Ament*

- **TA Operating, LLC dba Minit Mart**

*Jeanna M Lunsman
Katelyn L Nelson
Keaton L. Block
Payton S. Stadler
Devin E Harmon
Laurie A. Reed
Franklin J Fischer*

- **Wild Bill's Sporting Goods & Spirits**

*Michael W. Remund
Jessica M. Burdick
Kimberly M. Burdick
Sarah A. Shaffer
Ashley M. Lafollette*

- **Zia Louisa, LLC**

*Kristal R. Gorman
Amber R. Rossow
Gabrielle G. Marazzo
Katlyn M Payson*

- **Central Burnett County Fair**

*Traci L. Hopkins
Carrie Abrahamson*

- **Webster Rural Fire Department**

*Allen J. Steiner
Kevin C Weis
Drew H Hanson
Paul D Cornelison*

Motion was made by President, Roberts to approve the above-named Operator licenses; seconded by Trustee, Sears. **Motion carried 5-0.**

Chairman, Weis then spoke of the recommendations from the June 4th, Judicial Committee. The committee is looking into trading the shotgun into for AR-15. Stephenie reported that she is getting bids for security camera. Chairman, Weis said the committee is considering installing signs to keep ATVs off

Main Street. Trustee, Maloney said he thought the board voted to open all Village streets; except Main Street for use of ATVs. President, Roberts said that the debate was if one sign would suffice to cover that all Village streets are allowed except County Roads and Main Street. Trustee, Maloney stated there is that for snowmobiles. Chairman, Weis also said the committee discussed moving the South-End 30 MPH speed limit sign further South so traffic would slow down sooner. Trustee, Maloney suggested also doing this at the North-End; further North past Austin Lake Road. Trustee, Gustafson said that the County would need to be involved. Chairman, Weis concluded by asking Chief, Wedin to get bids for a door bell system; including installation, for the Police Department Office and will discuss at next month's board meeting.

Motion made by Trustee, Maloney to allow Alder Street closure from Pike to Sturgeon on June 30th for Fireworks; seconded by Trustee, Sears. **Motion carried 5-0.** Chairman, Weis said he talked to Chief, Wedin and will allow ATVs to use Gandy Dancer Trail on June 30th to get back and forth to Fireworks.

- XV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing New to Report.
- XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Next meeting July 19th at 7:00 p.m.
- XVII. **FUTURE MEETINGS:**
- **July 11, 2018 *Regular Board Meeting @ 6:00 p.m.**
 - **July 19, 2018 *Webster Rural Fire Association Meeting @ 7:00 p.m.**
- XVIII. **ADJOURNMENT.** Motion was made by Trustee, Sears; seconded by Trustee, Weis to adjourn the meeting at 7:29 p.m. **Motion carried 5-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer – June 13, 2018

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer