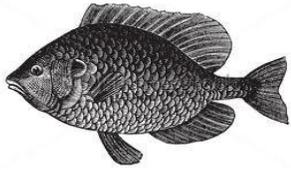


REGULAR MEETING BOARD MINUTES

Wednesday – May 9, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Mark Thoms and Family; Webster Police Officer, Bridget Getts; Webster Police Administrative Assistant, Linda Luhman; Siren Police Chief/Webster Interim Police Chief, Chris Sybers; Public Works Director, Jay Heyer; Steve Briggs – Drydenwire.com; Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Clerk/Treasurer, Debra Doriott-Kuhnly.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** –Village Board President, Roberts gave the floor to Mark and Teresa Thoms. They recently moved to 7420 Poplar Street West and are seeking a conditional use permit for a home business. The business name is Space Walk of Burnett County. They want to sell and rent Inflatable Jumpy Houses out of their garage and set them up, in the open lot, to wash and inspect them. The Inflatables are inspected, insured and licensed. Trustee, Maloney explained the process for conditional use permit. Action will be considered after the Thoms’ return the conditional use permit application.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the April 11, 2018 Public Hearing Meeting Minutes, seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee, Casady to approve the April 11, 2018 Regular Board Meeting Minutes; seconded by Trustee, Widiker. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the April 12, 2018 Personnel Committee Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Casady to approve the April 12, 2018 Police Department Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve the April 23, 2018 Special Board Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the April 25, 2018 Special Full Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve the May 2, 2018 Special Full Board Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: April 10, 2018 – May 7, 2018** vouchers in the amount of: **\$64,112.51** as follows:
 - a. General Fund - \$46,706.87
 - b. Water Fund - \$4,774.04
 - c. Sewer Fund - \$4,993.99
 - d. Library Fund - \$7,552.72Trustee, Maloney questioned the voucher for Bruce’s in the amount of \$1500.00. This was for snow plowing. Approval of receipts were also presented for: **April 10, 2018 – May 7, 2018** in the amount of

\$50,399.51. Motion was made by Trustee, Maloney; seconded by Trustee, Widiker to approve vouchers in the amount of: **\$64,112.51** and receipts in the amount of **\$50,399.51.** **Motion carried 6-0.**

VII. COMMUNICATIONS: President, Roberts stated that the Fat Fish 40 Bike Race went well and Alan Hane (the bike organizer) will provide a recap during the June or July Board Meeting. There were over 90 riders.

VIII. PERSONNEL – Chairman, Sarah Casady: Chair, Casady is seeking a motion to approve hiring Stephenie Wedin as the new Chief of Police. Motion was made by Trustee, Widiker to approve Stephenie Wedin as Chief of Police; seconded by Trustee, Gustafson. **Motion carried 6-0.**

In regards to compensation for Interim Chief Sybers, Chair Casady stated this was an old agenda item and it was previously decided that the Village of Webster will reimburse the Village of Siren for hours Chief Sybers worked for Webster.

IX. PUBLIC UTILITY – Chairman, Darrel Sears: Chairman, Sears explained that there had been a problem with a sewer main and gave the floor to Public Works Director, Jay Heyer. Heyer expounded on the situation – stating that a sewer main blockage backed up into a resident’s basement; causing damage. The incident was reported to our insurance company and they are denying the claim. The resident’s home owner’s insurance is also denying the claim. The resident stated that this happened in the Village of Siren and the Village’s insurance company covered it. Trustee, Casady would like the Village to appeal the decision. Heyer will inform Clerk/Treasurer, Kuhnly to appeal. Trustee, Weis agrees to appeal and also suggests putting notice in newsletter suggesting homeowners to check their policies for coverage. Trustee, Maloney’s understanding is that insurance companies offers this coverage as a rider/add on. Several board members, including the President, were surprised that this was not part of our insurance policy. Trustee, Sears asked if the Village should reimburse the citizen; the village will appeal the denial first. Interim Chief Sybers stated this did happen in the Village of Siren and it was covered. He suggested Clerk/Treasurer, Kuhnly check with Ann at Village of Siren.

Public Works Director, Heyer has asked Chairman, Sears to set up Public Utility Committee Meeting. This meeting will be on Wednesday, May 23rd at 6:00 p.m. and the Judicial Committee Meeting will be postponed to a later date.

X. FINANCE – Chairman, Greg Widiker: Chairman, Widiker has a request for a financial donation to Restorative Justice. Last year the Village donated \$200.00. Motion was made by Trustee, Sears to donate \$200.00 to Restorative Justice; seconded by Trustee, Weis. **Motion carried 6-0.**

XI. PUBLIC PROPERTY – Chairman, Tim Maloney: Nothing new to report.

XII. STREETS – Chairman, Kelsey Gustafson: Chairman, Gustafson opened his portion with a discussion on bids for repaving Bass Avenue. He and Public Works Director, Heyer had planned on getting going on this but when Gustafson talked to Burnett County Highway Commissioner, he was told that due to the explosion at the refinery in Superior, the asphalt prices are skyrocketing and suggested waiting on any paving projects. Gustafson reported that Bass Avenue held up well over the winter and he suggests going over with the Grader and holding off on repaving until later this fall. Trustee, Weis asked if the bids include the uptick in prices. Gustafson reported that the bid estimates were from last fall and does

not reflect the new prices. Decision was made to send a letter to the residents on Bass Avenue explaining the delay. Trustee, Maloney asked if Public Works could water down Bass Avenue to keep the dust down for the residents. Gustafson stated that the County could do this.

Chairman, Gustafson then informed the board that Public Works Director, Heyer has two bids for painting all the street lines, curb paintings and the dog park. Fahrner's estimate is \$7,055. Roy's Sealcoating, from Minong, estimate is \$7,000. They also will clean the curbs, blow off and cut the grass around the curb. Motion made by Trustee, Gustafson to award the bid for street line and curb painting to Roy's; seconded by Trustee, Weis. **Motion carried 6-0.** Trustee, Sears asked if there will new curbs put in by the new clinic. Heyer said some will be but not all around. Discussion took place on budgeted amount put aside for sidewalks within the Village.

Although not on the agenda, Chairman Gustafson wanted to inform the board that quotes were obtained for seal coating the parking lot at the Library. He gave the quotes to Public Property Chairman, Maloney to present to the Library Trustees. Public Works Director, Heyer stated that a decision would need to be made if going to do seal coating this year as it was line painted last year and line painting could go another year. Trustee Maloney said that his recommendation would be to seal coat the parking lot this year and do line painting next year. Heyer stated that line painting has been done every year. The quote from Roy is just for the seal coating but the quote from Fahrner's includes line painting. President, Roberts stated that whether or not the parking lot gets seal coated; it will be lined.

XIII. JUDICIAL – Chairman, Charlie Weis: The Police Department schedule was included in members' packets. Chairman, Weis commented that Officer, Holmes is on the schedule for one shift. He then gave the floor to Officer, Getts to go over the Police Department Calls for Service Summary. She stated that the total number is an all-time record for a month. She explained that the animal complaints include calls she made to unlicensed dog owners to get their licenses up to date. Chairman, Weis asked if one of the animal complaints will result in putting the animal down – Officer, Getts said no. She said that one of the dogs, included in the dog bite number, is in quarantine.

Linda Luhman provided an update on the tasks she has completed in the past five weeks as Police Department Administrative Assistant. Pending duties include going through the policies and fixing some formatting, updating forms, supply list, computer files and external storage. She also stated that need to start thinking about supplies and material needed for the Bike Rodeo. Some general recommendations she has includes changing how the department is accounting for maintenance and mileage; to track, by vehicle, on an Excel spreadsheet. Discussion took place on CrimeStar. Interim Chief, Sybers recommends taking it off the computer. President, Roberts said the police department will be getting something new. Luhman asked about Disaster Response Plans and School Incident Response Plans. President, Roberts said we have it and to check with Clerk/Treasurer.

Chairman, Weis then went on to the revised ordinances. President, Roberts stated that they all came out of the Judicial Committee and need approving. Officer, Getts said that she changed the ordinances to the wording from the Judicial Committee Meeting Minutes. There was one that did not come from the meeting but Officer, Getts just polished up. Motion was made by Trustee, Widiker to approve amended Chapter 60 – Officers and Employees; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve amended Chapter 188 – Minors; seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by President, Roberts to approve amended Chapter 109 – Brush,

Grass and Weeds; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve amended Chapter 271 – Tobacco Products; seconded by President, Roberts. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve amended Chapter 92 – Alcoholic Beverages; seconded by Trustee, Casady. **Motion carried 6-0.**

Chairman, Weis concluded his portion with the Burnett County Public Safety Purchase Agreement for Spillman System. President, Roberts stated that the Village would be billed a one-time charge and then a yearly charge for five years. This will coordinate all the Villages and the County. Chief Sybers further explained the benefits of Spillman System. Motion was made by Trustee, Casady to approve the Burnett County Public Safety Purchase Agreement for Spillman System; seconded by Trustee, Sears. **Motion carried 6-0.**

Trustee, Sears received a phone call requesting the construction workers at SCRMC new clinic to not park by the Church of Christ due to a funeral on Monday, May 14th. Public Works Director, Heyer will talk to them about this request.

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: There’s a meeting scheduled for Wednesday, May 16, 2018 at 6:00 p.m. Senior Living in Smith Pines is being proposed.

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Trustee, Maloney said he didn’t have a lot to report from the last meeting. They did discuss the First Responders’ new territory; Danbury ambulance is now at A&H and there’s some issues that are being worked out. Yearly summary of calls was also provided at the Rural Fire Association Meeting.

XVI. FUTURE MEETINGS:

- **May 16, 2018 *Development & Annexation Meeting @ 6:00 p.m.**
- **May 17, 2018 *Board of Review 4:00 p.m. to 6:00 p.m.**
- **May 23, 2018 *Public Utility Committee Meeting @ 6:00 p.m.**
- **June 13, 2018 *Regular Board Meeting @ 6:00 p.m.**

XVII. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Widiker to adjourn the meeting at 7:10 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer – May 9, 2018

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer