



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – April 11, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; and Greg Widiker. Others present: Webster Police Officer, Bridget Getts; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Joe Cremin and Sara McLain -Starwire Technology; Bill Summer – Webster Chamber; Siren Police Chief/Webster Interim Police Chief, Chris Sybers; Retired Chief of Police, Michael Spafford; Kim Burdick; Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Trustees Darrell Sears and Charlie Weis.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – Teresa Thoms will not be a visitor tonight. Personnel Committee a.) should read Part Time Police ROSTER not Report.
 - IV. **VISITOR RECOGNITION** – On behalf of the Webster Village Board, President, Roberts presented Retired Chief of Police, Michael Spafford with a plaque of appreciation for 32 years of service.

President, Roberts then gave the floor to Joe Cremin and Sara McLain from Starwire. They are asking for a modification in the current agreement to include the ability to put utility poles in the right of way. This will provide better/faster service in the North end of town. Trustee, Widiker asked how many utility poles they foresee. Joe answered 2 with the potential of up to 6. Looking at one on Fir Street, one by the Baptist Church and 1 or 2 on Double F. Trustee, Gustafson asked if he was basically talking about street light poles and what Starwire would like to put on them. Joe said yes and will be putting on small antennas. Public Works Director, Heyer if they could incorporate with Northwestern Electric Poles. Sara stated that can be touchy and more expensive for them. Joe said there are a couple they will be asking them about. Sara said it is their 1st option to go with someone that already has a pole up; if it can be done. President, Roberts asked Heyer if he was ok with the change in agreement and Heyer did not see a problem. Motion was made by Trustee, Widiker to approve the change in agreement; seconded by Trustee, Casady. **Motion carried 5-0.**

Bill Summer then provided an update on the Fat Fish 40 Bike Race. With the recent and forecasted weather, he is concerned about the condition of the trail/race course. He stated that the fairgrounds will be very if not too wet for camping. He was able to get approval from Northwestern Electric to hang the banner on the poles at the end of Main Street. The banner is super lightweight. He has food and beer lined up. Thinking of having a bonfire. There will be a free spaghetti dinner for the racers, at the Community Center, on Friday. On Saturday night, they will have a sound system and a DJ in the Beer Gardens. Officer, Getts asked how many people he is anticipating. Bill said around 300 which includes the racer's families. Public Works Director, Heyer would like the banner hung by the old bank and the clinic. He and Bill will talk about this further in the next few days.

- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the March 14, 2018 Regular Board Meeting Minutes, seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the March 14, 2018 Personnel Committee Meeting Minutes; seconded by Trustee, Casady. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the March 29, 2018 Personnel Committee Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the March 29, 2018 Judicial Committee Meeting Minutes; seconded by Trustee, Casady. **Motion carried 5-0.** Motion was made by Trustee, Gustafson to approve the March 29, 2018 Development & Annexation Committee Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 5-0.** Motion was made by Trustee, Widiker to approve the April 2, 2018 Full Board Special Meeting Minutes; seconded by Trustee, Casady. **Motion carried 5-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: March 12, 2018 – April 9, 2018** vouchers in the amount of: **\$119,143.28** as follows:
- a. General Fund - \$84,124.41
 - b. Water Fund - \$17,380.18
 - c. Sewer Fund - \$4,389.94
 - d. Library Fund - \$13,248.75
- Trustee, Maloney asked Public Works Director, Heyer about voucher for Nortrax. Heyer explained this was parts for the fuel system in the Grader. Trustee, Widiker asked if new UTV was here. Heyer said it was and invited the board to see it and the new lawnmower after the meeting. Approval of receipts were also presented for: **March 12, 2018 – April 9, 2018** in the amount of **\$36,871.01**. Motion was made by Trustee, Gustafson; seconded by Trustee, Widiker to approve vouchers in the amount of: **\$119,143.28** and receipts in the amount of **\$36,871.01**. **Motion carried 5-0.**
- VII. **COMMUNICATIONS:** None.
- VIII. **PERSONNEL – Chairman, Sarah Casady:** Chair, Casady provided an update on the Police Department personnel. The deadline for Chief of Police was on April 6th and received 9 applications. The board will be reviewing those tonight and goal is to have interviews done by the end of the April. There is also a part time officer posting on Wilinet and a discussion will now take place on adding an additional part timer. She stated she is abstaining from that discussion and any voting. She gave the floor to Trustee, Maloney. In Trustee, Weis' absence, Trustee, Maloney stated that at one time there was a roster from which the Chief could draw part time help upon. Last year, Officer, Cliff Casady wished to retire but was never taken off the roster. Maloney is looking for approval to use the roster and fill part time hours with Officer, Casady. Motion was made by Trustee, Gustafson to approve the roster, which includes Officer, Getts; Officer, Holmes; Officer, Peterson and Officer, Casady; seconded by Trustee, Widiker. **Motion carried 5-0.**
- Clerk, Kuhnly swore in the following Trustees for a 2 year term: Trustee, Sarah Casady; Trustee, Kelsey Gustafson and Trustee, Greg Widiker.
- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.

- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney stated that still in need of 1 Library Board Member.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** In Chairman, Weis absence, President, Roberts covered Judicial. The Police Call Summary and Police Department schedule were included in members’ packets. He stated the police department was having computer issues but Officer, Getts worked with CrexTech and got it resolved. Public Works Director, Heyer asked about building permit for Ken Erickson. Roberts stated that he spoke to Ken and will set up a separate meeting. Heyer said he met with Ken’s builder and discussed setbacks, etc. and all looks good. Heyer confirmed that there is access to water at this location.
- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing new to report.
- XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Next meeting is April 19th, at 7:00 p.m.
- XVI. **FUTURE MEETINGS:**
- **April 12, 2018 *Personnel Committee Meeting @ 6:00 p.m.**
 - **April 12, 2018 *Police Department Meeting @ 7:00 p.m.**
 - **May 9, 2018 * Regular Board Meeting @ 6:00 p.m.**
- XVII. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** Motion to go into closed session was made by Trustee, Maloney; seconded by Trustee, Casady. **Motion carried 5-0.**
- XVIII. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** Motion to reconvene into open session was made by Trustee, Widiker; seconded by Trustee, Maloney. **Motion carried 5-0.** Decision made to interview 4 candidates for Chief of Police on Monday, April 23, 2018.
- XIX. **ADJOURNMENT.** Motion was made by Trustee, Maloney; seconded by Trustee, Casady to adjourn the meeting at 7:50 p.m. **Motion carried 5-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer – April 11, 2018

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer