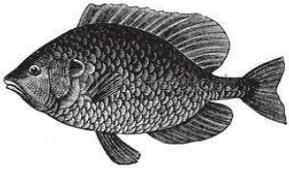


REGULAR MEETING BOARD MINUTES

Wednesday – January 10, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Bill Summer–Chamber; Alan Hane; Ken Erickson; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Reineccius, and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Police Chief, Michael Spafford.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – The Commercial Development agenda item correct street name is Juniper (not Jupiter.) Traci Hopkins – Burnett County Central Fair could not make the meeting.
- IV. **VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present. President, Roberts gave the floor to Bill Summer from the Chamber. Bill introduced Alan Hane. They are asking permission to allow tent camping and a bon fire at the fairgrounds on May 4th and 5th for the Fat Tire Race. Bill stated that information about the race is on Facebook and their website and they have had thousands of inquiries. Alan said there will be a complimentary spaghetti dinner, for the racers, on May 4th. They anticipate 80-100 racers will sign up immediately if there is camping available. Discussion ensued on the areas that would be ideal for camping, the size of each space, facilities and power. President, Roberts stated that Apple Street can be closed Friday and Saturday. Bill asked about the fee for camping. President, Roberts suggested instead of a fee the participants can donate to the Main Street Flower Fund. Bill also asked about a banner across Main Street. The board said that is fine. Public Works Director, Heyer did say that the new street lights are not very heavy. Bill will check with the electric company for permission to hang the banner from their power poles. The board feels this a great event for the Village to hold.

President, Roberts then gave the floor to Ken Erickson. Ken is planning on putting up a commercial building at his property at the corner of Highway 35 N and FF. He would like access to the building off Juniper Street. Trustee, Weis asked what the building would look like. Ken stated that it would look similar to the Jensen/Sundquist building in Siren; a duplex building with the front door facing the highway and parking on the sides. He does have one renter who is interested. Ken asked about tax breaks, incentives, or TIF. President, Roberts said he would talk to MSA. Trustee, Gustafson stated that it would need to be in TIF district for TIF consideration. Trustee, Maloney explained TIF and we would need to get back to him. He also spoke of trucks currently going in and out of Juniper for deliveries for Northwoods Lumber so frontage road needs to be set up accordingly. Trustee, Weis asked if Ken will keep his current sign that is at the location. Ken said yes. Trustee, Maloney also reminded Ken about set-backs. Ken will get with Public Works Director, Heyer about set-backs. Trustee, Maloney suggested he come back, as he gets closer, to discuss specific details. Trustee, Weis asked Ken his timeline and Ken said would like to break ground in the Spring.

Since Traci Hopkins could not attend the meeting, President, Roberts passed around an email from her. The fair board is asking permission to place a storage pod, donated by Erickson's, on the fairgrounds. As Chairman of Public Property, Trustee Maloney doesn't have a problem with this yet decision needs to be made on where it will be placed. President, Roberts said that Public Works Director, Heyer can approve location. Trustee, Widiker asked about Erickson's advertising on the pod. Trustee, Maloney thought it would be like what is on Erickson's building. Motion was made by Trustee, Maloney to approve the storage pod for the fairgrounds, with Heyer and a board member approving the location; seconded by Trustee, Widiker. **Motion carried 6-0.** Public Works Director, Heyer asked the dimensions of the pod; Roberts stated 8 X 20. Trustee, Maloney stated that potential location would be north of the grandstand, between the corral and grandstand.

V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the December 13, 2017 Zoning Variance Public Hearing Meeting Minutes, seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Casady to approve the December 13, 2017 Board Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.**

VI. **APPROVAL OF VOUCHERS & RECEIPTS: December 12, 2017 – January 7, 2018** vouchers in the amount of: **\$121,253.26** as follows:

- a. General Fund - \$101,356.98
- b. Water Fund - \$6,569.79
- c. Sewer Fund - \$6,739.81
- d. Library Fund - \$6,586.68

Trustee, Maloney asked about voucher for Mauer Power. Public Works Director, said it was for putting up Christmas decorations and some wiring. Trustee, Weis asked about three credit card bills. President, Roberts explained the three for the local gas stations. Clerk/Treasurer said Cardmember Services is Bremer Bank credit card. She also informed the board that we received the new Voyager Fleet Card with US Bank. This will eliminate the bills for the three gas stations. Trustee, Widiker brought up all the bent/crooked power poles on the highway. He suggests contacting the electric company to replace them. Public Works Director, Heyer stated he had previously talked to Northwestern about replacing them and was told they would not replace until the inspector says they are unsafe. He suggested the board consider putting money aside for replacing these power poles. Approval of receipts were also presented for: **December 12, 2017 – January 7, 2018** in the amount of **\$180,476.96**. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of: **\$121,253.26** and receipts in the amount of **\$180,476.96**. **Motion carried 6-0.**

VII. **COMMUNICATIONS:** No communications.

VIII. **PERSONNEL – Chairman, Sarah Casady:** Trustee, Casady reported that the new insurance for the non-union employees is now in effect. She stated that the employees seem pleased with their new insurance coverage.

IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report. Trustee, Sears asked Public Works Director, Heyer if anything freezing up with the recent cold weather. Heyer stated no but usually February and March are the months to be concerned about.

X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.

- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney gave a public shout out to The Friends of the Library. With their events and book sales, they donated over \$5,000.00 to the Library’s Debt Reduction for this year. President, Roberts stated their next book sale is this Saturday.
- XII. STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Call Summary and Police Department schedule were included in members’ packets. Trustee, Weis pointed out that the part-time officers are only scheduled for two shifts for the month.

President, Roberts read Resolution 2018-01: Adopting Burnett County Hazards Mitigation Plan. Trustee, Sears made a motion to approve Resolution 2018-01; seconded by Trustee, Gustafson. **Motion carried 6-0.**

Trustee, Weis stated that he has talked to a lot people about hunting within the village and there are conflicting views. His main concern is public safety. Clerk/Treasurer Reineccius reached out to other villages in the state and provided their ordinances to Weis. The majority of other villages do not allow hunting within their village. This item will be placed on the Judicial Committee Agenda meeting on January 22nd.

Trustee, Weis reported that the Police Department closed out the case involving St John’s Catholic Church. There are still some issues with the 2 people but the police department is handling it.

- XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts stated that the board needs to officially approve the Smith Pine lots sale to the Voglands. Motion was made by Trustee, Weis to approve the sale of the Smith Pine lots to the Vogland; seconded by Trustee, Sears. **Motion carried 6-0.**

President, Roberts informed the board that an email was received from Co-Star.com asking to list the asking price for the property for sale in the Industrial Park. Public Works Director, Heyer said they do not charge us for listing the property. Clerk/Treasurer Reineccius will reach out the Village assessor for suggestions value.

- XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney stated the next Webster Rural Fire Association meeting is January 18th at 7:00 p.m.
- XVI. BURNETT COUNTY DEVELOPMENT ASSOCIATION (BCDA) – No appointment at this time.** This committee may be dissolved and replaced with something else.
- XVII. FUTURE MEETINGS:**
- **January 22, 2018 * Judicial Meeting @ 6:00 p.m.**
 - **February 21, 2018 * Regular Board Meeting @ 6:00 p.m.**

- XVIII. ADJOURNMENT.** Motion was made by Trustee, Weis; seconded by Trustee, Gustafson to adjourn the meeting at 6:34 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Reineccius

Debra Doriott-Reineccius, Clerk-Treasurer – January 10, 2018

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer