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VILLAGE OF WEBSTER

REGULAR MEETING

BOARD MINUTES

Wednesday – July 12, 2017 @ 6:00 p.m.

7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Greg Widiker; Darrell Sears; Sarah Casady and Tim Maloney. Others present: Dave Rasmussen and Mike Hagness, MSA; Public Works Director, Jay Heyer; Chief, Michael Spafford; Sean Devlin - Burnett County Sentinel; and Becky Strabel – Inter County Leader Newspaper. Absent: Trustee, Weis and Clerk/Treasurer, Debra Doriott-Reineccius.
- III. PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present. Village President, Roberts gave the floor to Dave Rasmussen from MSA. Webster High School Demolition – Final Cost Estimate and Final Pay Request for Haas Sons, Inc. was provided in packets and Dave is asking for approval. Dave stated that the project came in under budget by \$78,000 and asked if any questions about the breakdown of final costs. Brief discussion took place on interim financing for the remaining balance that the Village will owe. Dave will submit the draw-down amount for CDBG funding next week. Motion was made by Trustee, Widiker to approve the pay request for Haas Sons, Inc. in the amount of \$24,965.30; seconded by Trustee, Sears. **Motion carried 6-0.**

President, Roberts than gave the floor to Mike Hagness from MSA. Mike stated that JKP finished the Manhole Rehab Project on July 6th. The change order and Final Pay Request for Michel's was provided in the packets and Mike is seeking approval. Mike explained that the change order is basically an accounting change. Michel's came in under bid by \$1,978.00. Motion was made by Trustee, Sears to approve the pay request for Michel's in the amount of \$40,957.00; seconded by Trustee, Casady. **Motion carried 6-0.** Mike said they will be town tomorrow to do some smoke testing on pipes, per CMAR, on Oak, Hickory and Industry. The police department was informed and notices were handed out to some residents so they would not worry and or call police. Discussion continued on this process.

- V. APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the June 14, 2017 Regular Meeting Minutes, seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the June 14, 2017 Public Hearing Minutes, seconded by Trustee, Casady. **Motion carried 6-0.** Trustee, Widiker pointed out that Trustee, Weis was listed as both present and absent at the June 15, 2017 Personnel Meeting- The Minutes will be amended to make the correction that Trustee, Weis was not in attendance. Motion was made by Trustee, Gustafson to approve the June 15, 2017 Personnel Meeting Minutes; seconded by Trustee, Widiker. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the June 29, 2017 Public Property Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.**

VI. APPROVAL OF VOUCHERS & RECEIPTS: June 12, 2017 – July 7, 2017 vouchers in the amount of: **\$97,488.01** as follows:

- a. General Fund - \$66,369.83
- b. Water Fund - \$6,006.98
- c. Sewer Fund - \$17,145.43
- d. Library Fund - \$7,965.77

Approval of receipts were also presented for: **June 12, 2017 – July 7,** in the amount of **\$142,236.74.** Trustee, Gustafson asked about/ who is Blue Tarp Financial. President, Roberts said he will find out. Trustee, Maloney asked about Curtis Septic. Public Works Director, Heyer explained this voucher was for cleaning out some sewer pipes on Apple. Trustee, Maloney also asked about Sweeper Services. Heyer stated this is a yearly maintenance on the street sweeper. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of **\$97,488.01** and receipts in the amount of **\$142,236.74.** **Motion carried 6-0.**

VII. COMMUNICATIONS – Clerk/Treasurer, Reineccius included in all board member’s packets Burnett County Newsletter and Thank You Note from Steve’s Chuckwagon.

VIII. PERSONNEL – Chairman, Sarah Casady: Nothing New to Report

IX. PUBLIC UTILITY COMMITTEE – Chairman, Darrell Sears: MSA Updates and Pay Requests were covered earlier in meeting. Nothing New to Report.

X. FINANCE – Chairman, Greg Widiker: Trustee, Widiker handed out packets for Board of Review Training and clarified that the actual training in on DVD. President, Roberts will do the training 1st and pass it on. Trustee, Gustafson pointed out that the test starts on question 3; President, Roberts will check on it.

Trustee, Widiker than asked President, Roberts to discuss the Ambulance Contract. Roberts presented the board with Proposal Number 7 from the Ambulance Committee. The Town’s Association did approve this proposed contract and looking for our board to approve. President, Roberts explained that there will no longer be a Danbury ambulance; it will be moved to A&H. A&H allows for more timely responses to that area. Additional advantages are Critical Care will be rolled into operations which means increased revenue. There will also be two ALS resources. Disadvantage is ambulance could be out of the area for 4-5 hours, leaving us 2. For this year, the payment from the Village will remain approximately the same; at \$33, 000. Contract will be a 5- year contract. Motion was made by Trustee, Widiker to approve the Ambulance proposed contract; seconded by Trustee, Casady. **Motion carried 6-0.**

Trustee, Widiker’s last item was the discussion on possibly purchasing a new lawnmower. President, Roberts said that we will table this discussion for now. He told the board that Ace Hardware did bring us a mower but there were some concerns that the mower may be too big (the wheel base) for some areas that we mow. Ace Hardware will bring us a smaller wheel base mower to test out. Motion made by Trustee, Maloney to table the lawnmower purchase discussion; seconded by Trustee, Gustafson. **Motion carried 6-0.**

PUBLIC PROPERTY – Chairman, Tim Maloney: Trustee, Maloney started his portion of the meeting by updating the board on the Public Property Committee Meeting’s discussion on the condition and ongoing maintenance of the Dog Park. In particular, the possibility of finishing the paving of the trail around the outside of the Dog Park. We received two estimates on the cost paving and Taylor Paving came in the lowest. Spraying along the fence for weed control will be done by Public Works. Trustee, Maloney said he will contact DSI in regards to them periodically doing general lawn care/maintenance around the fence. President, Roberts stated that half of the trail is paved and the estimates received was for completing the other half that is not paved. Motion was made by Trustee, Widiker to approve Taylor Paving, at \$7,200.00, to finish paving the trail at the Dog Park; seconded by Trustee, Sears. **Motion carried 6-0.**

Trustee, Maloney informed the board that there is a conference call, with the DNR and Burnett County, in regards to Hoffman Property; on July 18th at 3:30 p.m. Trustee, Maloney gave the background and condition of this property; which is owned by Burnett County.

XI. STREETS – Chairman, Kelsey Gustafson: Trustee, Gustafson informed board that there is progress being made on Bass Av. He had nothing else new to report.

XII. JUDICIAL – Chairman, Charlie Weis: In the absence of Trustee, Weis, President Roberts led the Judicial portion of the meeting. The police department schedule and calls for service summary were included in the packets. President, Roberts gave the floor to Chief Spafford. Spafford informed the board that the Mock Mass Casualty Exercise with Burnett County Emergency Management, scheduled for August 15th, has been cancelled. Chief Spafford, instead, suggested using the example of a propane truck that rolled over and is leaking propane for a future mock exercise. He will talk to Jim Tolbert from the County and keep the board updated.

Chief Spafford stated the old Webster Motel will be torn down. The dumpsters are on site now. It was delayed as the owner was waiting for the power company to disconnect the electricity. Chief Spafford is anticipating that the old motel rooms will be gone in next couple weeks.

Chief Spafford said the fireworks went well and no issues. He and Trustee, Maloney commented on how beautiful they were and the positive comments they heard from the residents.

Trustee, Gustafson stated the schedule Mike handed out was much easier to read. The decision was made that instead of emailing the schedule in the board packets; Chief Spafford will hand out at the board meetings.

Gandy Dancer Days are coming up in August. Chief Spafford has enlisted the help from The Tribal Police and an officer from Burnett County to help out during the 5K run. Chief Spafford has started collecting donations for the Bike Rodeo and folks are being very generous.

Chief Spafford said he applied for the vest grant but has not heard anything back yet.

Chief Spafford called the County and informed them of the smoke test on the pipes.

Chief Spafford has set up a department meeting for next Wednesday night and they will also have e-training and certification coming up.

Trustee, Maloney stated he has fielded complaints about lawns not being mowed. Chief, Spafford said letters have gone out to those in violation of the ordinance. These letters have not been sent out certified. Discussion ensued on the policy, ordinance, process and timing. Discussion also took place on a house where there is garbage piling up and the garage door broken. Chief Spafford will follow up with the property owner.

President, Roberts stated that there is a request for a Temporary Class "B" Retailer's License and Operator's License for the Central Burnett County Fair Board. This request is for the beer gardens during the All School Reunion July 22nd, 2017. Motion was made by Trustee, Widiker to approve Central Burnett County Fair Board's Temporary Class "B" and Operator License; seconded by Trustee, Casady. **Motion carried 6-0.** Part of Apple Street will also be closed.

XIII. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: Nothing New to Report

XIV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Nothing New to Report

XV. FUTURE MEETINGS:

1. July 18th, 2017 *Personnel Meeting @ 6:00 p.m.
2. August 9, 2017 *Regular Meeting @ 6:00 p.m.

XVI. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to adjourn the meeting at 6:45 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Reineccius

Debra Doriott-Reineccius, Clerk-Treasurer July 12, 2017

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer