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VILLAGE OF WEBSTER

BUDGET WORKSHOP MEETING MINUTES

Wednesday – October 19, 2016 @ 6:00 p.m.

Village Office

7505 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Personnel Chairman, Sarah Casady called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Trustees, Tim Maloney; Charlie Weis; Kelsey Gustafson; Greg Widiker; Sarah Casady; and Darrell Sears. Others: Auditor, Steve Tracy – CliftonLarsonAllen; Public Works Director, Jay Heyer and Clerk-Treasurer, Patrice Bjorklund. Absent: None.
- III. **BUDGET 2017 DISCUSSION:** Village President, Roberts gave the floor to Auditor, Steve Tracey. He reviewed the 2017 Municipal Levy Limit Worksheet with the board. He noted that net new construction for 2016 was .432. With the calculations allowed, the board could increase the levy by \$1,689. He also explained the Expenditure Restraint Program. There are criteria that needs to be met within the budget. With all figures presented, the levy could increase \$2,498 with this program. The levy amount presented to the board by Auditor, Steve Tracey and Clerk-Treasurer, Bjorklund came to \$614,830. He noted that there were revenues that were down from the 2016 projected budget. Most notably was the court revenues. The budget came in \$6,500 under budget. Capital Replacement Fund Budget is also down from the 2016 budget. That budget came in \$13,436 from last year. The Street Construction Fund is \$43,000 for 2017. The budget was \$36,500 for 2016. Property Tax Levy is at 0.43% for 2017 versus 1.62% for 2016. Equalized Values are up as well Steve noted. The assessed mill rate went up 3.21%.

Total Proposed Expenditures for 2017 Budget are as follows:

- General Government - \$138,224
- Public Safety - \$235,097
- Public Works - \$139,700
- Health and Human Services - \$1,800
- Library Levy - \$42,147
- Other Culture, Recreation and Education - \$36,200
- Conservation and Development - \$2,000
- Debt Service - \$19,662

Total 2017 Expenditures - \$614,830 for a 1.05% change from 2016

Total Proposed Revenues for 2017 Budget are as follows:

- General Property Taxes - \$281,946
- Other Taxes - \$8,800
- Intergovernmental - \$242,019
- Licenses and Permits - \$5,865
- Fines and Forfeitures - \$3,100

- Public Charges for Services - \$3,100
- Miscellaneous - \$16,100
- Transfers from Water Utility - \$50,000

Total 2017 Revenues - \$614,830 for a 1.05% change from 2016

Capital Replacement Fund budgeted amount for 2017 is \$151,269. Steve noted that it would be a good idea to allocate this amount for 2017 soon. Preferably before the 2016 audit. Trustee, Widiker would like to prioritize sidewalks in the 2017 Capital Replacement Fund. He felt that there were several that needed work done. Trustee, Maloney interjected that the property owner can also have some of those charges assessed to their property as a special assessment. Public Works Director, Heyer would like to put money aside for a new bobcat/skidsteer into the Capital Replacement Fund. He would also like to see concrete floor and garage doors budgeted as well for the cold storage garage. And lastly, he would like to have the front of the village office building landscaped. He noted that the timbers around the shrubs are rotting and the shrubs are looking poorly as well.

As far as changing the actual budget, Trustee Weis would like to see the Fair Board contribution decreased from \$5,700 to \$5,200. His reasoning is that the 4th of July Fireworks Celebration is going to be an ongoing venture. He felt that they could garner sales of beer/wine during that event and make up the difference. The board agreed. Steve also noted that at some point in the near future, sewer rates will need to be increased. This will help with the Lift Station Rehabilitation costs that were just recently completed. Trustee, Widiker would like to review the increase in January. The board agreed. He also noted that water rates will need to be reviewed by July 2017. Trustee, Gustafson noted that he applied for the Local Road Improvement Program (LRIP) monies. He would like to pulverize and repave Bass Avenue and redo the alley on the north side of Main Street (approximately 2 blocks.)

The board reviewed the 2017 Capital Replacement Fund and the following items had dollars allocated by the board:

- Squad Car - \$10,000
- Bobcat/Skidsteer - \$10,000
- Cold Storage Garage - \$6,000
- Landscaping of Village Office - \$1,500
- Sidewalk Repair/Replacement/Placement - \$35,000
- Flooring in Community Center (Kitchen) - \$3,000
- New Roof on Cattle Bard/Fairgrounds - \$7,500
- Computer (PD) - \$1,500
- Computer (Village Clerk-Treasurer) - \$1,500
- New Office Building - \$75,269

The allocated dollars for 2017 Capital Replacement Fund are \$151,269.

IV. ADJOURNMENT. Motion was made by Village President, Roberts to adjourn the Budget Workshop Meeting at 8:00 p.m., seconded by Trustee, Sears. **Motion carried 7-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer

October 19, 2016

***These minutes are subject to approval at next month's Regular Meeting.