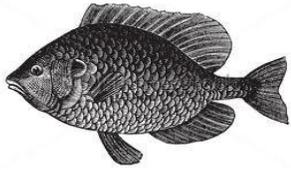


REGULAR MEETING BOARD MINUTES



Wednesday – November 9, 2016 @ 5:54 p.m. ***Following Budget Hearing
7505 Main Street West, Webster, WI

VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:54 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Greg Widiker; Darrell Sears and Tim Maloney. Others present: Mike Hagness – MSA; Anthony Andrews; Tim Vasatka – Webster Motel; Becky Strabel – Inter County Leader Newspaper; Clerk-Treasurer, Patrice Bjorklund; Public Works Director, Jay Heyer and Chief, Michael Spafford. Absent: Trustee's, Charlie Weis and Sarah Casady.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. **VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present.
- V. **UTILITIES – Chairman, Darrell Sears:** Village President, Roberts gave the floor to Mike Hagness of MSA. He noted that there was a request from MSA to do a no cost amendment to the current contract for the lift station/sewer rehab project. The scope of the project has changed somewhat since the original contract was written. Originally, the village planned to upgrade lift stations and line pipe, and it was going to be two concurrent bids, and concurrent construction, which would have ended by now. The scope has changed from lining pipe to rehabbing manholes. Also, the projects are bidding at different times, and construction of the manhole rehab obviously won't happen at the same time as the lift station work. The lift station work is complete. He noted that the contract amendment with MSA would spell out that the money left over from the lift station work will be used for the manhole rehab. The original agreement amount was \$154,500. The net change for prior amendments is \$11,400. The amendment amount is \$0.00. The adjusted agreement amount is \$165,900. Motion was made to approve the amendment to the current MSA contract with figures stated above was made by Trustee, Maloney. Motion seconded by Trustee, Sears. **Motion carried 5-0.**
- VI. **FINANCE – Chairman, Greg Widiker:** Village President, Roberts gave the floor to Anthony Andrews who was representing George Burford who is a resident of the Village of Webster. He had a higher than normal water/sewer bill due to water running through the meter from a leak the quarter before. He stated that last year his Father-In-Law, George Burford noticed there was a broken underground pipe used to bring water to his waterfalls in his backyard. At that time, he shut off the water to the pipe. Mr. Andrews stated that his Father-In-Law is in a nursing home, and during the last quarter's billing, he felt that the water ran for 6 weeks to the waterfalls. It was mistakenly turned on by a cleaning lady who did not know the pipe was broken. When Mr. Burford received his bill, he couldn't understand why it was so high. Mr. Andrews thought to check the valve that runs the water to the waterfall. It was turned on, and he immediately shut it off. He also dug up the pipe and removed it so that the problem would not happen again. Trustee, Maloney felt that residents who have these issues should have some culpability. He made the suggestion to forgive the sewer portion of the billing and charge for water. After much

discussion, a motion was made by Trustee, Widiker to forgive Mr. Burford's bill and just charge him his quarterly average. Motion was seconded by Trustee, Gustafson. **Motion carried 5-0.** Clerk-Treasurer, Bjorklund will draft a check to Mr. Burford as his payment was drawn from his checking for direct payment. In the future, the village will need to investigate ways to curtail water losses such as this, Village President, Roberts stated. Clerk-Treasurer, Bjorklund noted that there was another reading taken after the loss was discovered. This should help with determining the next quarter's charges.

VII. JUDICIAL – Chairman, Charlie Weis: Village President, Roberts chaired this portion of the meeting for Charlie Weis who was absent. He gave the floor to Tim Vasatka, owner of Webster Motel. He stated that year's ago, a portion of his motel sustained fire damage. He will tear down that portion of the motel by July 1, 2017 if it is not sold. Part of the agreement to the new owner if it is sold, is to repair that area. Currently, there is no power to that area. He wanted to ask the village's permission to allow him until July 1, 2017 to either tear down the building or have it repaired. He also noted that he will be keeping the house that sits on the motel property. All members were fine with Mr. Vasatka either tearing down the damaged portion and keeping the house or selling both and have the damaged portion repaired by July 1, 2017.

VIII. APPROVAL OF MINUTES: Motion was made by Trustee, Widiker to approve the October 12, 2016 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 5-0.** Motion was made by Village President, Roberts to approve the October 17, 2016 Judicial Meeting Minutes, seconded by Trustee, Sears. **Motion carried 5-0.** Motion was made by Trustee, Gustafson to approve the October 19, 2016 Budget Workshop Meeting Minutes; seconded by Trustee, Widiker (after a change was made to New Roof on Cattle Bard to Barn). **Motion carried 5-0.** Motion was made by Trustee, Widiker to approve the October 25, 2016 Development & Annexation Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Village President, Roberts to approve the October 25, 2016 Personnel Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.**

IX. APPROVAL OF VOUCHERS & RECEIPTS: October 12, 2016 – November 4, 2016 vouchers in the amount of: **\$97,567.28** as follows:

- a. General Fund - \$30,780.36
- b. Water Fund - \$3,287.43
- c. Sewer Fund - \$59,314.21
- d. Library Fund - \$4,185.28

Approval of receipts were also presented for: **October 12, 2016 – November 4, 2016** in the amount of **\$42,566.77**. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of **\$97,567.28** and receipts in the amount of **\$42,566.77**. **Motion carried 5-0.**

X. COMMUNICATIONS: Clerk-Treasurer, Bjorklund included in all board member's packets the ATV/UTV Routes Presentation by Michael Hoefs, Burnett County Highway Director at the October 27, 2016 Town's Association Meeting; Clerk-Treasurer, Bjorklund also submitted the October 12, 2016 & November 2, 2016 Burnett County Development Strategic Planning Meeting Notes of which she attended.

XI. PERSONNEL – Chairman, Sarah Casady: Village President, Roberts chaired this portion of the meeting, as Trustee, Casady was absent. The International Union of Operating Engineer's Local 139 Union Contract was available for approval for 2017. Trustee, Maloney would like to table approval of the

contract until Trustee's, Casady and Weis are present at next month's meeting. He felt this would be proper as they are also part of the Personnel Committee and they made the recommendation to the full board along with Village President, Roberts for approval of the contract. Unfortunately, Trustee, Maloney was not present at that meeting. He did however, read the contract and had no issues. Trustee, Sears seconded to table until the December 2016 Regular Board Meeting. **Motion carried 6-0.**

Village President, Roberts stated that the Personnel Chairman, Casady as well as himself have not heard back from the Wisconsin Professional Police Association who is representing the Full-Time Union Officer and 2 Part-Time Union Officer's regarding the Village of Webster counter to their contract proposal. Chairman, Casady will give an update at next month's Regular Meeting.

Trustee, Maloney who is representing the Larsen Family Public Library Board, stated that they do not have a Library Board Representative appointed yet.

The Law Enforcement Disciplinary Committee (LEDC) has two new interested members for appointment to that committee. They are Brenda Bentley and Dawn Sargent. There needs to be a 3rd member for the committee. Trustee, Maloney will submit a name in the near future for appointment. Motion was made by Trustee, Sears to appoint Ms. Bentley and Ms. Sargent to the LEDC for 2017. Motion was seconded by Trustee, Widiker. **Motion carried 5-0.**

XII. PUBLIC PROPERTY – Chairman, Tim Maloney: Trustee, Maloney had nothing new to report.

XIII. STREETS – Chairman, Kelsey Gustafson: Trustee, Gustafson noted that paving work will begin on Trout Avenue South which is the frontage road by Minit Mart. Monarch Paving will do the work on Friday, November 11, 2016. He also noted that work is being done behind Ingalls's Clinic to Cuts and Curls in the alley. There are potholes there that need attention and Monarch Paving will pave that area on Friday, November 11, 2016 as well.

Trustee, Gustafson made a motion to hire Bruce's Auto Repair and Towing, Inc. to do snow removal on Main Street for the 2016-2017 season. His price to do so is \$85 per hour. Motion was seconded by Trustee, Widiker. **Motion carried 5-0.**

XIV. JUDICIAL – Chairman, Charlie Weis: Trustee, Weis was absent, so Village President, Roberts chaired his portion of the meeting. North Lakes Mechanical & Engineering – Dennis Quinn had presented a contract for Building Inspector Services for 2017. He does not charge the village for the services. All prices looked comparable to 2016 Village President, Roberts noted. Motion was made by Trustee, Maloney to accept his contract for services for 2017. Motion was seconded by Trustee, Sears. **Motion carried 5-0.**

Resolution #2016-5 County Library Levy Exemption was presented for approval. The resolution states that the village has appropriated and will expend \$42,147 for 2017. The Village of Webster's share of the 2017 County Library Levy is \$2,642.60. The village will be applying for this exemption through the resolution. Motion to approve the resolution was made by Trustee, Maloney; seconded by Trustee, Gustafson. **Motion carried 5-0.**

Police Call Summary for 10/12/16 – 11/4/16 was included in members’ packets showing 6 events handled and 6 case numbers issued. The November 2016 Police Schedule was also included.

Chief, Spafford noted that the transportable Speed Board was hit by a truck. It needed new legs. The Metal Arts Department at the Webster High School welded the new legs on the board. He asked if the village would give Roy Ward’s department a contribution for their work on the legs. He noted a lot of time was put into grinding and welding the legs. Motion was made by Village President, Roberts to give the Webster High School Metal Arts Department \$150 for their work on the speed board. Motion was seconded by Trustee, Sears. **Motion carried 5-0.**

- XV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Village President, Roberts noted that he will meet with Clerk-Treasurer, Bjorklund in the next week to send letters to individuals who still have items in the old Webster High School from the auction held there on September 11th. The individuals had 30 days to have the items removed. Clerk-Treasurer, Bjorklund stated that she spoke with Dave Rasmussen of MSA and the timeline for demolition is going according to the schedule. There are no delays. Village President, Roberts also noted he is waiting on the official change of ownership from Wayne and Christa King to the village. That should happen shortly.
- XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, had nothing new to report.
- XVII. **BURNETT COUNTY DEVELOPMENT ASSOCIATION (BCDA) – Clerk-Treasurer, Patrice Bjorklund:** Her information was provided in the Communications portion of the minutes.
- XVIII. **FUTURE MEETINGS:**
 - **December 14, 2016 *Regular Board Meeting @ 6:00 p.m.**
- XIX. **ADJOURNMENT.** Motion was made by Trustee, Widiker; seconded by Trustee, Gustafson to adjourn the meeting at 6:45 p.m. **Motion carried 5-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer – October 12, 2016

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer; Patrice Bjorklund – WCMC/CMC/CMTW