



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – May 11, 2016 @ 6:00 p.m.
7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. ROLL CALL** – Village President, Jeff Roberts; Trustees: Tim Maloney; Darrell Sears; Sarah Casady; Kelsey Gustafson; and Greg Widiker. Others present: Ed Emerson, Inter-County Leader; Dave Rasmussen - MSA; Mike Hagness - MSA; Bill Summer, Webster Chamber President; Tim Vasatka; Public Works Director, Jay Heyer; and Chief, Michael Spafford. Absent: Trustee, Charlie Weis and Clerk-Treasurer, Patrice Bjorklund.
- III. PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present. Village President, Roberts gave the floor to Tim Vasatka, owner of the Webster Motel. He had issue with his April 1, 2016 water/sewer billing. Apparently, the line had frozen over the winter and cracked inside his motel. The water loss was significant, therefore giving him a much larger than normal bill. The previous quarter's balance was \$332.39 and the April 1, 2016 balance was \$1,872.46. He was requesting a reduction of that bill from the village board. Discussion ensued. The board decided that the amount billed should coincide with the 6-year average of the motel. Motion was made by Trustee, Maloney and seconded by Trustee, Widiker to adjust his billing based on the 6-year average of the motel. **Motion carried 6-0.**
- V. JUDICIAL – Chairman, Charlie Weis:** Village President, Roberts chaired this portion of the meeting, as Trustee, Weis was absent. Village President, Roberts gave the floor to Webster Chamber President, Bill Summer. Bill asked the board's permission to host a Farmer's Market starting next spring in the Village of Webster. The consensus of the board was that there are too many farmer's markets in the area. Bill thought maybe a Crafter's Market would be more in line for the area. The board agreed. He would like to have the event take place in the Fairgrounds. The board is in agreement to having this take place and told Bill to contact the fair and report his findings at future meetings.
- VI. FINANCE – Chairman, Greg Widiker:** Dave Rasmussen of MSA gave an update on the grant application for the Old High School Demolition. The application will need to be submitted by May 27, 2016 and the board should find out if the CDGB-PF monies will be distributed to them by August.
- Mike Hagness of MSA gave an update on the lift station projects. The work may start this week he stated. The contractor has called in for locates. The concrete for the generator will be poured.
- VII. APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the April 13, 2016 CDBG Lift Station and CDBG Old High School Public Hearing Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Gustafson to approve the April 13, 2016 Regular Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee,

Widiker to approve the May 3, 2016 Judicial Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.**

VIII. APPROVAL OF VOUCHERS & RECEIPTS: April 12, 2016 – May 10, 2016 vouchers in the amount of: **\$118,413.95** as follows:

- a. General Fund - \$78,717.79
- b. Water Fund - \$7,331.17
- c. Sewer Fund - \$22,398.88
- d. Library Fund - \$9,966.11

and approval of receipts for: **April 12, 2016 – May 10, 2016** in the amount of **\$51,333.70**. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of **\$118,413.95** and receipts in the amount of **\$51,333.70**. **Motion carried 6-0.**

IX. COMMUNICATIONS: Clerk-Treasurer, Bjorklund included in member's packets the 100th Anniversary Celebration notes for the April 13, 2016 meeting; the May 2016 Burnett County Newsletter and the May 4, 2016 BCDA Minutes.

X. PERSONNEL – Chairman, Sarah Casady: Trustee, Casady stated a contract is in place with the Wisconsin Professional Police Association. The Personnel Committee will review and place this on the June 2016 Agenda for discussion at the June 2016 Regular Board Meeting. The approval will be for the 2015 and 2016 contract.

XI. UTILITIES – Chairman, Darrell Sears: Trustee, Sears discussion had taken place in an earlier portion of the meeting.

XII. FINANCE – Chairman, Greg Widiker: Trustee, Greg Widiker and the board reviewed the Replacement Fund for 2016. Discussion took place regarding sale of the old squad car. Discussion will take place for both items at the June 2016 Regular Meeting.

XIII. PUBLIC PROPERTY – Chairman, Tim Maloney: Trustee, Maloney had nothing new to report.

XIV. STREETS – Chairman, Kelsey Gustafson: Trustee, Gustafson discussed the Curb & Line Painting in the village that is to be done by Fahrner Asphalt. The quote included the following:

- **Village of Webster Streets – Re-stripe asphalt as is with white and yellow traffic paint. This includes center line striping on Main Street, by Wayne's Foods, and by the school, all parking stalls, stop bars, curb painting, and cross walks in the village. (\$6,627)**
- **Library Parking Lot – Re-stripe asphalt as is with yellow traffic paint. (\$265)**
- **Dog Park – (\$100)**

Motion was made by Trustee, Gustafson to approve the costs for striping in the village, library parking lot and dog park for a total cost of \$6,6992. Motion seconded by Trustee, Sears. **Motion carried 6-0.**

There was also an infrared patching bid from Fahrner. Trustee, Gustafson and Public Works Director, Heyer will review what needs to be done and present at the June Regular Board Meeting.

XV. JUDICIAL – Chairman, Charlie Weis: Village President, Roberts gave the floor to Chief, Spafford. Chief Spafford read the April 13, 2016 – May 10, 2016 Calls for Service Summary. There were 29 Events handled and 29 Case Numbers issued.

Chief Spafford also discussed ditching and sidewalks by the school and fairgrounds. He stated that the Webster 5-12 school board is receptive to having the ditching done. More discussion will take place regarding the ditching and sidewalks at a future meeting.

XVI. DEVELOPMENT & ANNEXATION: Village President, Jeff Roberts – Village President, Roberts had nothing new to report.

XVII. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Trustee, Maloney had nothing new to report.

XVIII. FUTURE MEETINGS:

- **May 16, 2016 *Personnel Meeting @ 6:00 p.m.**
- **May 24, 2016 *Board of Review Meeting @ 4:00 p.m. – 6:00 p.m.**
- **June 8, 2016 *Regular Meeting @ 6:00 p.m.**

XIX. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to adjourn at 7:07 p.m. **Motion carried 6-0.**

Respectfully submitted,

Jeff Roberts

Jeff Roberts, Village President – May 11, 2016

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer; Patrice Bjorklund – WCMC/CMC/CMTW