



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – October 14, 2015 @ 6:00 PM
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Tim Maloney; Darrell Sears; Greg Widiker; Kelsey Gustafson; Sarah Casady and Charlie Weis. Others present: Sherrill Summer, Inter-County Leader; Mike Hagness, MSA; Public Works Director, Jay Heyer and Clerk-Treasurer, Patrice Bjorklund. Absent: Chief, Michael Spafford.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
 - IV. **VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present.
 - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Widiker to approve the September 9, 2015 Regular Board Meeting Minutes; seconded by Trustee, Casady. **Motion carried 7-0.** Motion was made by Trustee, Gustafson to approve the September 28, 2015 Judicial Committee Meeting Minutes; seconded by Trustee, Sears. **Motion carried 7-0.** Motion was made by Trustee, Weis to approve the September 29, 2015 combined “Full Board” Public Property Meeting Committee Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 7-0.** Motion was made by Trustee, Maloney to approve the September 29, 2015 combined “Full Board” Utility/Finance Committee Meeting Minutes after a change was made to the appropriate dates for sewer rate increase. Motion was seconded by Trustee, Widiker. **Motion carried 7-0.** Motion was made by Trustee Weis to approve the October 12, 2015 Budget Workshop Meeting Minutes after adding “approximately” before \$15,000 in the budget discussion regarding the additional aid figure. Motion was seconded by Trustee, Casady. **Motion carried 7-0.**
 - VI. **APPROVAL OF VOUCHERS & RECEIPTS: September 8, 2015 – October 8, 2015** vouchers in the amount of; **\$122,019.88** as follows:
 - a. General Fund - \$97,162.43
 - b. Water Fund - \$6,887.98
 - c. Sewer Fund - \$10,467.03
 - d. Library Fund - \$7,502.44and approval of receipts for: **September 8, 2015 – October 8, 2015** receipts in the amount of **\$20,766.79.** Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of **\$122,019.88** and receipts in the amount of **\$20,766.79.** **Motion carried 7-0.**
 - VII. **COMMUNICATIONS:** Clerk-Treasurer, Bjorklund included the September 2015 Burnett County Newsletter in all board members’ packets.
 - VIII. **PERSONNEL – Chairman, Sarah Casady:** Trustee, Casady noted that there will be two upcoming Personnel Committee Meetings. The first will take place tomorrow night on October 15, 2015 @ 6:00 p.m.

to discuss upcoming contract negotiations with the International Operating Engineers Union Local 139. No participants of that union or the representative will be present. Discussion will take place amongst the members for final discussion at the October 22, 2015 meeting with those participants.

Trustee, Casady noted that she had received an e-mail from the Wisconsin Professional Police Union Representative stating that negotiations will be commencing in the near future. She noted that she will give the representative a call to discuss. There may be a future meeting to discuss this issue.

- IX. UTILITIES – Chairman, Darrell Sears:** Trustee, Sears’s gave the floor to Mike Hagness of MSA. He stated that the shop drawings for the lift station are almost complete. He noted that it will be at least another 8 – 12 weeks before pumps are worked on at those stations and at least 16 weeks before control panels will be completed. Most likely the earliest the work will start is February of 2016.
- X. FINANCE – Chairman, Greg Widiker:** Trustee, Widiker discussed an ongoing discussion that took place at the September 29, 2015 Utility/Finance Committee Meeting and the October 12, 2015 Budget Workshop Meeting. The consensus of the board at that time was to increase the consumption rates by 25% on January 1, 2016. Also discussed was increasing the base rate by 12.5% on January 1, 2016 and 12.5% on January 1, 2017. Discussion ensued. Motion was made by Trustee, Maloney to increase consumption rates to 25% on January 1, 2016 and increase base rates to 10% on January 1, 2016. Part of his motion was to examine the cost of the sewer project by the Budget Workshop in 2016 to discuss what the increase will be in 2017 if any. Motion was seconded by Trustee, Widiker. **Motion carried 7-0.**

Discussion took place regarding setting a Budget Hearing with the public next month. Clerk-Treasurer, Bjorklund would like to see the board decide on a date to approve the proposed budget for 2016. She realizes that there are some figures that could possibly change due to cost of insurance for employees and wages that are included in the 2016 preliminary budget. Her concern is if the figures are not settled upon in a timely fashion, the taxes will be delayed for real estate. If the budget needs to be amended after the final budget is proposed, the board can decide to do so at that time she noted. The board set the Public Budget Hearing for November 11, 2015 @ 5:45 p.m. before the Regular Board Meeting.

- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney gave the floor to Public Works Director, Heyer. Discussion took place regarding the new Municipal Office Building. Public Works Director, Heyer had been in discussion with Ralph Smith who is a Remediation Specialist with the Wisconsin DNR. He stated that Mr. Smith thought the lot that Burnett County owns would not be a good site to build the office building as there are remediation issues there. He did say that he would come to a future meeting to discuss the options the village board has with building on that site. He will also go over adjoining property the village owns in regard to remediation. Clerk-Treasurer, Bjorklund will call Mr. Smith in the morning to see if he can attend a Public Property Committee Meeting on Monday, November 9, 2015 @ 6:00 or 7:00 p.m. She will notify Chairman, Maloney if he can attend. The time of the meeting will be finalized closer to the meeting.

Public Works Director, Heyer stated that all of the playground equipment is in place along the Gandy Dancer Trail. There is one piece of equipment that is ordered and will be erected. The pea gravel is ordered and will be spread tomorrow.

XII. STREETS – Chairman, Kelsey Gustafson: Trustee, Gustafson gave the floor to Public Works Director, Heyer to discuss Trout Avenue South, and Apple Street. Public Works Director, Heyer gave an update to the Trout Avenue South and Apple Street issues. He is still waiting on permitting from the DNR for moving the driveway located at the Holiday Station Store site and Wayne’s Foods Plus site. It looks like the work on this area won’t take place until the spring he stated. He has been in discussions with owners of a business located at 26390 Lakeland Avenue South. The driveway is an illegal driveway and needs to be removed. He is trying to get the owners of the adjoining property to allow access into their property by way of an easement. The driveway is required to be removed by the DOT. The problem is the culvert also needs to be replaced and it is on the adjoining owners land. This is causing drainage issues at that address. Trustee, Weis thought a call would be in order to the village attorney regarding this issue. More discussion will take place at future meetings regarding these issues.

XIII. JUDICIAL – Chairman, Charlie Weis: Trustee, Weis read Resolution 2015-5 to approve borrowing \$436,970 for the purpose of financing sanitary sewer system improvements. The life of the loan is 20 years from the 15th day of March preceding the date the loan is made. The first payment will take place March 15, 2017. Clerk-Treasurer, Bjorklund will submit the resolution as well as a copy of the minutes from the October 14, 2015 Meeting to be attached to the Application for State Trust Fund Loan for a maximum of 20 years. The following roll call vote took place for approval of the application and the resolution. It is as follows:

Trustee, Weis – aye

Trustee, Maloney – aye

Trustee, Gustafson – aye

Trustee, Widiker – aye

Trustee, Sears – aye

Trustee, Casady – aye

Village President (Trustee), Roberts - aye

Chief, Spafford was absent and the police report was distributed to all members for September 9, 2015 – October 14, 2015. There were 62 events handled with 62 case numbers issued.

Webster Police Relocation was discussed. Since Chief, Spafford was absent; the discussion will be tabled until next month’s Regular Board Meeting.

Wood Burner Discussion took place. Clerk-Treasurer, Bjorklund had spoken with Clerk-Treasurer, Peterson of the Village of Siren. She stated that they were reviewing their ordinances for outdoor wood burners in the village. Clerk-Treasurer, Bjorklund wanted to start the conversation to see if the Village of Webster ordinances for this issue are sufficient. She will speak with Peterson and see if they came to any decisions regarding their ordinances and what decisions were made for their municipality. She will report the findings at next month’s Regular Meeting.

Trustee, Weis read the following license applications: TA Operating, LLC d/b/a Minit Mart. (Beer, Cigarette/Tobacco and Soda.) Motion to approve the licenses were made by, Trustee, Weis. Motion seconded by Trustee, Widiker. **Motion carried 7-0.**

There were no Operator’s License applications at this time.

Trustee, Weis read the following Land Use Permit: Lisa Smith - Shed.

- XIV. DEVELOPMENT & ANNEXATION: Village President, Jeff Roberts** – Village President, Roberts stated that he had a meeting with Trustee, Maloney and Clerk-Treasurer, Bjorklund on Tuesday afternoon to discuss where to go with the demolition of the Old High School Building. Clerk-Treasurer, Bjorklund had a grant application in hand from the WEDC Community Development Investment Grant. The grant is up to \$250,000 for shovel-ready, high impact, community-driven development efforts that will likely catalyze additional investment in downtown districts of the community. It will award up to \$25,000 for planning, market analysis or branding efforts that will likely generate additional investment if implemented. Local government must be the applicant. They do not necessarily need to own the site. Award funds are limited to 25 percent of eligible costs including demolition, rehabilitation, construction, infrastructure or site-specific improvements. The applications are due November 13, 2015. She had spoken to Dave Rasmussen of MSA regarding applying for the grant. He stated that it was a very competitive grant process and all drawings and pertinent information prior to the project needs to be submitted with the grant in early November of 2015. Since the possibility of obtaining the old high school would most likely not take place until June of 2016, the timing of the grant doesn't seem possible at this time. She had also asked Dave Rasmussen if he would attend a meeting that will be held on Tuesday, October 20, 2015 @ 4:00 p.m. with CEO, David Dobosenski at the Frederic, WI St. Croix Regional Medical Center Clinic. He will attend that meeting she stated. Village President, Roberts invited everyone on the board to attend that meeting along with himself and Trustee, Maloney and Clerk-Treasurer, Bjorklund. He also stated that Clerk-Treasurer, Bjorklund will be sending out letters to local businesses as well as the banks to attend a meeting at the Village of Webster Community Center. The meeting will take place on November 12, 2015 @ 7:00 p.m. Mr. Rasmussen was invited, but cannot attend. The meeting will be a “brainstorming” meeting to discuss ideas to obtain funding to demolish the old high school.
- XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney stated that the budget for the association stayed the same. The cost of approximately \$20,000 was to remodel the fire hall with the following work that will be done: vestibule, wainscoting, sidewalk replacement, a bigger pad for cooking brats outside of the building, repairing rot behind the steel siding and a new phone system. Trustee, Weis interjected that the Webster High School Art Class will be painting a mural inside the fire hall.
- XVI. FUTURE MEETINGS:**
- **Personnel – Thursday, October 15, 2015 @ 6:00 p.m.**
 - **Development and Annexation (Meeting Posted if enough attendance) – Tues., 10/20/15 @ 4:00 p.m.**
 - **Personnel – Thursday, October 22, 2015 @ 6:00 p.m.**
 - **Budget Hearing – Wednesday, November 11, 2015 @ 5:45 p.m.**
 - **Regular Meeting – Wednesday, November 11, 2015 @ 6:00 p.m.**
- XVII. ADJOURNMENT.** Motion was made by Trustee, Weis; seconded by Trustee, Sears to adjourn at 7:32 p.m. **Motion carried 7-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer – October 14, 2015

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer; Patrice Bjorklund – WCMC/CMC/CMTW