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VILLAGE OF WEBSTER

“SPECIAL FULL BOARD” BUDGET MINUTES

Monday, October 12, 2015

6:00 p.m. @Village Office

7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts; called the meeting to order at 6:00 p.m.
- II. PRESENT** – Village President, Jeff Roberts; Trustee’s, Greg Widiker; Kelsey Gustafson; Darrell Sears; Charlie Weis; Tim Maloney and Sarah Casady. Others: Steve Tracey, Auditor – CliftonLarsonAllen and Patrice Bjorklund, Clerk-Treasurer. Absent: Department Heads.
- III. 2016 BUDGET DISCUSSION** – Auditor, Steve Tracey presented the Levy Limit Worksheet. He wanted the board to know that it would be wise to increase the allowable 2015 payable 2016 municipal levy by \$271. This would be due to the net new construction percentage of .304%. He said if the board does not use the increased levy amount, they will lose the extra levy dollars. The ERP (Expenditure Restraint Program) would be an avenue to obtain additional aids. Mr. Tracey stated that the General Fund Budget Expenditures would be used with long-term debt principal and interest being subtracted to receive approximately \$15,000 in additional aid for the 2016 Budget. He encouraged the board to take advantage of the additional aid by increasing the Levy Limit by \$271. The board was agreeable to this being figured into the budget as an increase by that amount as compared to the 2015 Budget. He also designated \$36,500 of the General Fund dollars in Street Construction to be placed in a new Street Construction Fund.

Clerk-Treasurer, Bjorklund included in the board member’s packets separate worksheets relevant to the various positions with the village of Webster. Each position presented had breakdowns of wages and benefits for each employee with potential pay increases for those positions. The increases were 3% for all full-time employees with the exception of Clerk-Treasurer, Bjorklund and Library Director, Patricia Meyer. Ms. Bjorklund’s pay was figured at an increase of \$1.00 per hour for 2016. Ms. Meyer’s wages are approved by the Library Board for 2016 and included in the library’s budget.

The library budget was presented and did not increase from the 2015 budget. The amount budgeted was \$37,147 for the village contribution for 2016. Trustee, Maloney wanted to see the amount given to the library from the village increased. The consensus of the board was to not do so at this time.

The general budget was looked over line item by line item. Fund balance for Replacement Fund was discussed. Unallocated funds from 2015 in the amount of \$79,418 were included as well as unallocated carryover in the amount of \$2,202 was presented. A carryover amount from 2015 Budget for Tennis Courts line item in the amount of \$700 will also be earmarked in the 2016 budget. Carryover from the Community Center in the amount of \$1923 will be carried over as well as funds for the new office building in the amount of \$48,280 will be carried over. Infrastructure in the amount of \$5,581 will also be carried over. Total of all amounts to be carried over is \$138,104.

The final 2016 budgeted amount for the Property Tax Levy is \$389,389.

The board reviewed all numbers and did not finalize any of the preliminary budget figures. A Regular Board Meeting will take place on October 14, 2015 and this issue will be discussed at that time.

- IV. There being no further business, the meeting was adjourned on a motion by Trustee, Widiker and seconded by Trustee, Maloney at 8:00 p.m. **Motion carried 7-0.**

Respectfully submitted,

Patrice Bjorklund

Clerk-Treasurer

October 12, 2015

***These minutes are subject to approval at the next Regular Board Meeting.