



VILLAGE OF WEBSTER

“SPECIAL FULL BOARD” BUDGET MINUTES

Wednesday, October 30, 2014

6:00 p.m. @Village Office

7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts; called the meeting to order at 6:00 p.m.
- II. PRESENT** – Village President, Jeff Roberts; Trustee’s, Greg Widiker; Kelsey Gustafson and Darrell Sears. Others: Steve Tracey and Andrew Sloan, CliftonLarsonAllen as well as Clerk-Treasurer, Patrice Bjorklund and Chief, Michael Spafford. Absent: Trustee’s, Tim Maloney and Charlie Weis.
- III. 2015 BUDGET DISCUSSION** – Auditor, Steve Tracey introduced Andrew Sloan to the board. He was present to meet the board and understand the scope of the 2015 Village of Webster Budget. There were a few key parts of the budget that Mr. Tracey discussed with the board. The first being the Levy Limit Worksheet. He wanted the board to know that it would be wise to increase the allowable 2014 payable 2015 municipal levy by \$6,463. This would be due to the net new construction percentage of 1.693%. He said if the board does not use the increased levy amount, they will lose the extra levy dollars. The ERP (Expenditure Restraint Program) would be an avenue to obtain additional aids. Mr. Tracey stated that the General Fund Budget Expenditures would be used with long-term debt principal and interest being subtracted to receive \$15,000 in additional aid for the 2015 Budget. He encouraged the board to take advantage of the additional aid by increasing the Levy Limit by \$6,463. The board was agreeable to this being figured into the budget as an increase by that amount as compared to the 2014 Budget.

Clerk-Treasurer, Bjorklund included in the board member’s packets separate worksheets relevant to the various positions with the village of Webster. Each position presented had breakdowns of wages and benefits for each employee with potential pay increases for those positions. The increases were 3% for all full-time employees with the exception of Clerk-Treasurer, Bjorklund and Library Director, Patricia Meyer. Ms. Bjorklund’s pay was figured at an increase of \$1.00 per hour for 2015. Ms. Meyer’s wages are approved by the Library Board for 2015 and included in the library’s budget.

The library budget was presented and did not increase from the 2014 budget. The amount budgeted was \$37,147 for the village contribution for 2015.

The general budget was looked over line item by line item. Fund balance for Replacement Fund after earmarking of \$50,000 toward the purchase of the plow/sand truck is \$73,179. A carryover amount from 2014 Budget for Parks and Playgrounds line item in the amount of \$5,000 will also be earmarked in the 2015 budget.

The final 2015 budgeted amount for the Property Tax Levy is \$388,210. This amount is a 1.69% increase to last year’s 2014 budget.

Mr. Tracey stated that the village is in good shape in regards to GASB (Government Accounting Standards Board) which is the standard used for accounting with the village fund balances. A good percentage to be at financially is between 25% and 35%, and the village is at 31%.

Discussion took place to create a new capital replacement account for infrastructure. The monies allocated in that account will come from the existing Replacement Fund balance of \$73,179.

The board decided to meet again when all board members will be in attendance on Wednesday, November 5, 2014 to finalize the preliminary budget figures. Those figures will be approved at the 2015 Budget Hearing held on December 1, 2014 at 5:45 p.m.

- IV. There being no further business, the meeting was adjourned on a motion by Trustee, Widiker and seconded by Trustee, Sears at 7:35 p.m. **Motion carried 4-0.**

Respectfully submitted,

Patrice Bjorklund

Clerk-Treasurer

October 30, 2014

***These minutes are subject to approval at the next Regular Board Meeting.