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**VILLAGE OF WEBSTER**

# SPECIAL BOARD MEETING MINUTES

Monday, May 19, 2014

5:00 p.m. @Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Jeff Roberts, Village President; called the meeting to order at 5:00 p.m.
  - II. **PRESENT** - Village President, Jeff Roberts; Trustee, Tim Maloney; Trustee, Charlie Weis; Trustee, Paul Berg; Trustee, Darrell Sears; Trustee, Greg Widiker and Trustee, Kelsey Gustafson. Absent: None. Others: Carol Alderman, Jensen-Sundquist Insurance Agency.
  - III. **EMPLOYEE HEALTH INSURANCE/DENTAL INSURANCE DISCUSSION** – Carol Alderman of Jensen-Sundquist Insurance Agency was present. She presented proposals for renewal of the current health insurance for 4 employees with Medica Insurance. The board looked over all proposals. The renewal costs for Plan 750-45 went from \$4,175.26 to \$4,951.93 per month with a cost increase of \$776.67. Motion was made to renew health insurance with the rate increase through May 31, 2015. The stipulation to this increase would be that any future increases will be the responsibility of the employee to pay those differences and keep Dental Insurance through Securian until May 31, 2015 by Trustee, Weis; seconded by Trustee, Sears. **Motion carried 7-0.**
  - IV. **MOTION TO GO TO CLOSED SESSION PER WIS. STAT. § 19.85(1)(c)** – Motion was made by Trustee, Weis to go into Closed Session; seconded by Trustee, Berg. **Motion carried 7-0.**
  - V. **MOTION TO RECONVENE TO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion was made by Trustee, Berg to reconvene to Open Session; seconded by Trustee, Gustafson. **Motion carried 7-0.**
  - VI. **EMPLOYEE HIRE DISCUSSION FOR PART-TIME/FULL-TIME** – Discussion took place regarding procedures for hiring part-time and full-time employees. The board would like to see these hires approved in advance of hire. Motion was made by Trustee, Weis to have Public Works and Police Department hires be presented monthly for approval at the Regular Board Meeting; seconded by Trustee, Maloney. **Motion carried 7-0.**
  - VII. **PART-TIME OFFICER DONNIE HOLMES REHIRING** - Motion was made to hire Part-Time Officer, Donnie Holmes with the following stipulations by Trustee, Weis: 1-Year Probation; only work Special Events (Memorial Day, July 4<sup>th</sup>, Central Burnett County Fair and Gandy Dancer.) The approval of other hours must be approved by the Village President or a member of the Personnel Committee 1 week in advance; seconded by Trustee, Widiker. **Motion carried 5-2.**
  - VIII. **MOTION TO ADJOURN** – Motion to adjourn was made by Village President, Roberts; seconded by Trustee, Weis at 6:54 p.m. **Motion carried 7-0.**

Respectfully submitted,

*Jeff Roberts*

Village President, Jeff Roberts

May 19, 2014

\*\*\*These minutes are subject to approval at next month's Regular Meeting.