



VILLAGE OF WEBSTER

CDBG-PF – PUBLIC HEARING MINUTES

Wednesday – April 13, 2016 @ 6:00 p.m.

Village Office

7505 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; and Trustees, Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis and Greg Widiker. Others: Dave Rasmussen – MSA; Mike Hagness – MSA; Todd Beckmann – Burnett County Sentinel; Ed Emerson – Inter-County Leader; Clerk-Treasurer, Patrice Bjorklund; Public Works Director, Jay Heyer; Chuck Awe; Traci Hopkins; and John Vandegron. Absent: None.
- III. **EXISTING CDBG-PF PROJECT** – Dave Rasmussen discussed the existing CDBG-PF. It is used for upgrades to the Village’s Lift Station. Bids on the project were taken last fall and A-1 Excavating will be doing the work. Construction is intended to start by the end of the month. The project will need to be finished by October 31st of this year and the grant needs to be closed out by December 30th of this year. There were no comments reported from residents at the hearing or Village Board members.
- IV. **BASIC OVERVIEW OF THE CDBG PROGRAM** – CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low- and moderate-income) households; targets funding to areas of greatest need; housing, public facilities and economic development.
- V. **TOTAL CDBG FUNDS (INCLUDING ANTICIPATED REVOLVING LOAN FUNDS) AVAILABLE FOR HOUSING, PUBLIC FACILITIES AND ECONOMIC DEVELOPMENT** – DOA historically receives approximately \$28 million (general estimate) per year for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation. For the past two years, approximately \$14.0 million was available for public facilities. These dollars funded 30-34 applications per year.
- VI. **TYPES OF ACTIVITIES ELIGIBLE:**
 - A. Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer (“Homestead”) programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.
 - B. Planning Grant: The program’s goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping to fund local plans.

- C. Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and dechlorination facilities; storm sewers; certain fire system components; handicapped accessibility; and community centers. CDGB typically funds 20%-50% of the total project costs. However, most awards are limited to \$500,000.
- D. Economic Development: low interest loans to business in exchange for job creation.
- E. Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation.

VII. COMMUNITY DEVELOPMENT (PUBLIC FACILITIES OR ECONOMIC DEVELOPMENT) NEEDS IDENTIFIED BY STAFF/CONSULTANT PRIOR TO THE PUBLIC HEARING – The Village of Webster is preparing a CDBG-PF application for demolition and site preparation related to the former Webster High School.

Rasmussen indicated that applications are due May 27th and awards will be made the first week of August.

There were no comments reported from residents at the hearing or from Village Board members.

No additional community development needs were identified.

VIII. ADJOURNMENT. Motion was made by Trustee, Maloney to adjourn the Public Hearing Meeting at 6:10 p.m., seconded by Trustee, Weis. **Motion carried 7-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer

April 13, 2016

***These minutes are subject to approval at next month's Regular Meeting.