



VILLAGE OF WEBSTER

JUDICIAL “QUARTERLY” MEETING MINUTES

Monday – September 28, 2015

6:00 p.m. @Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Charlie Weis, Judicial Chairman; called the meeting to order at 6:00 p.m.
 - II. **PRESENT** – Village President, Jeff Roberts; Chairman, Charlie Weis; and Members, Sarah Casady and Darrell Sears. Also Present: Tessa Anderson, Municipal Court Clerk; Brian Sears, Municipal Court Judge; Officer, Bridget Getts and Chief, Michael Spafford. Absent: None.
 - III. **COURT CLERK UPDATES** – Court Clerk, Anderson presented the 2015 Municipal Court Statistics. The total court intake for 2015 received so far was \$13,919.73. The court retained \$9,394.92 of that amount. Expenses for 2015 were \$6,828.13. There were 71 traffic tickets written, as well as 35 other tickets and 39 truancy tickets. The balance owed to the court is \$50,152.86 for outstanding tickets. For discussion, it was decided to start a new fine collection through the IRS.
 - IV. **TAC COORDINATOR TRAINING DISCUSSION** – Officer, Getts and Court Clerk, Anderson presented duties and responsibilities involved with the TIME Agency Coordinator (TAC). The Webster Police Department is responsible for designating a TIME Agency Coordinator. The TAC will act as the primary liaison between the agency and the Crime Information Bureau (CIB), regularly communicating with CIB, participating in sponsored meetings, and providing feedback and recommendations for system improvement. The TAC is normally TIME System certified. The TAC will ensure that all physical, personnel, computer and communications safeguards, and security are functioning properly and are in compliance with the Department of Justice (DOJ), Crime Information Bureau, National Crime Information Center (NCIC), International Justice and Public Safety Information Sharing Network (Niels) and International Criminal Police Association (INTERPOL) rules and regulations. Officer, Getts and Court Clerk, Anderson will split these duties and will be retrained every 2 years for recertification of this position. An audit will be performed every 3 years. There may be some training done yearly. The Judicial Committee will move to have the Full Board approve the TAC Policy Book when it is finished.
 - V. **BODY CAMERA DISCUSSION** – Chief, Spafford discussed possible purchase of body cameras for his department. The committee discussed allowing him to purchase (2) body cameras in the amount of \$600. The amount will be taken out of the Part-Time Police Officer Budget. Chief, Spafford noted the line item in the budget is in good shape to allow the purchase of the cameras.
 - VI. **ORDINANCES DISCUSSION** – Ordinances for Revision to Chapter 167, Sections 19, 21, & 22 was reviewed regarding Operator License Requirements and well as an ordinance to amend Chapter 22, Section 3 regarding Municipal Judge Requirements. The ordinances were acceptable to the board and will be presented at the October 14, 2015 Regular Board Meeting for approval. A third Ordinance regarding Sex Offenders was presented and was tabled at this time.
 - VII. **RAZE DISCUSSION** – The consensus of the committee was in favor of tearing down the Marsh Garage and to keep working on tearing down the Buggert residence as approved by the full board at a previous meeting.
 - VIII. **MOTION TO ADJOURN** – Motion to adjourn the Judicial Committee Meeting at 7:02 p.m. was made by Village President, Roberts; seconded by Member, Casady. **Motion carried 4-0.**

Respectfully submitted,

Jeff Roberts

Village President

September 28, 2015

***These minutes are subject to approval at next month’s Regular Meeting.