

**OAK GROVE CEMETERY
VILLAGE OF WEBSTER
June 18, 2015 Minutes**

The Oak Grove Cemetery Board Meeting was held on Thursday, June 18, 2015 at 6:00 p.m. at the Village of Webster Office for the purpose of the Bi-Yearly Regular Meeting.

Present were: Village President, Jeff Roberts; and Members; Mark Foote; Jim Olson; Paula Smith and Secretary-Treasurer, Patrice Bjorklund.

Others present were: Judy Foote

Absent were: Jack Swedberg and Billy Janssen.

The board looked over the agenda order and there were no changes.

Minutes from the February 19, 2015 Board Meeting were read. Motion to approve the minutes was made by Member, Olsen; seconded by Member, Foote. Motion carried 4-0.

Treasurer's Report: June 2015 Treasurer's Report was read. Member, Olsen made the motion to approve the Treasurer's Report; seconded by Member, Smith. Motion carried 4-0.

Subject: Cemetery Maintenance Worker Discussion took place. Village President, Roberts stated that former employee, Ray Hammerschmidt retired from his position with the cemetery and village before spring. The position was advertised by the village as a combined cemetery/village maintenance person. The position was filled by Dan Thill who lives in the village. His rate of pay is \$12 per hour. Village President, Roberts wanted the committee to know that he is doing a good job and he's asking them to review his wages again at the February 2016 meeting.

Subject: Tree Removal Discussion took place. Village President, Roberts stated that Public Works Director, Jay Heyer has been in contact with Jack Moser of T & P Tree Service to remove some of the Arbor Vitae trees roots are pushing up headstones in the cemetery. Mr. Moser has not replied back with an answer when his company can do the work. If he does not respond in the next week, Public Works Director, Heyer will contact Brown Tree Service to do the work.

Subject: Cemetery Drainage Discussion. There have been no drainage issues after work was done to alleviate the problem areas.

Subject: Solar Lighting for Flagpole Discussion. Secretary-Treasurer, Bjorklund reported she has looked into solar lighting for the flagpole after Village President, Roberts requested she do so. The prices vary from \$200 - \$2000 she stated. Motion was made by Member, Olsen to allow Village President, Roberts and Secretary-Treasurer, Bjorklund find a moderately priced unit in the vicinity of \$500 for the flagpole. Motion was seconded by Member, Foote. Motion carried 4-0.

Subject: Perpetual Care – Defining in the By-Laws Discussion. Secretary-Treasurer, Bjorklund had inquiries from a person whose family were buried in the cemetery. Some of the headstones of those family members were sinking the caller stated. Some of the headstones were almost 100 years old. She wanted to know if repair to upright those fell under the responsibility of the cemetery maintenance crew or her family. Secretary-Treasurer had Public Works Director, contact her to explain the situation. He stated that the headstones were her family's responsibility to upright. Secretary-Treasurer, Bjorklund

wanted to have the By-Laws for the Oak Grove Cemetery reflect what Perpetual Care Covers. She thought it was for mowing, weed removal, removal of old decorations in the fall and installing lathe markers for identification of roads and graves in the winter. Secretary-Treasurer, Bjorklund will research what other cemeteries define as perpetual care in their municipalities and discuss at the February 2016 meeting.

Future Meeting Date: Secretary-Treasurer, Bjorklund will look into a date in February 2016 and report that to the board.

There being no further business, the meeting was adjourned on a motion by Member, Olson; seconded by Member, Foote at 6:30 p.m. Motion carried 4-0.

Respectfully Submitted

Patrice Bjorklund

Oak Grove Cemetery
Secretary-Treasurer, Patrice Bjorklund
June 18, 2015