



**VILLAGE OF WEBSTER**

# JUDICIAL “QUARTERLY” MEETING MINUTES

Monday – January 19, 2015

6:00 p.m. @Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Charlie Weis, Judicial Chairman; called the meeting to order at 6:00 p.m.
  - II. **PRESENT** – Village President, Jeff Roberts; Chairman, Charlie Weis; and Member, Darrell Sears. Also Present: Tessa Anderson, Municipal Court Clerk; Brian Sears, Court Judge; Chief, Michael Spafford and Trustee, Tim Maloney. Absent: None.
  - III. **COURT CLERK UPDATES** – Court Clerk, Anderson presented the 2014 Municipal Court Statistics. The total court intake for 2014 was \$21,716.07. The court retained \$14,377.31 of that amount. Expenses for 2014 were \$8,968.81. There were 101 traffic tickets written, as well as 36 other tickets and 12 truancy tickets. The balance owed to the court is \$36,655.33 for outstanding tickets. For 2014 there was \$12,149.54 recovered for warrants and tax interception. Court Clerk, Anderson also discussed changes that will be made for the bond book.
  - IV. **DAILY LOG SHEET DISCUSSION** – Chief, Spafford presented daily log sheets for the committee to review.
  - V. **POLICE SCHEDULE DISCUSSION** – Chief, Spafford discussed the change in hours due to the slower time of year. He will adjust hours when the need arises.
  - VI. **POLICE ROSTER DISCUSSION** – Chief, Spafford was asked by the committee why Chris Olson is on the roster. He hasn't worked actively for the department in some time. He will keep him on as an as needed officer for special events. The committee will review the roster at the October 2015 Quarterly Judicial Meeting and submit for approval to the full board in November 2015 for the 2016 roster.
  - VII. **POLICE TRAINING DISCUSSION** – Chief, Spafford informed the committee that required training is EVOC, hand gun training and 24 hour in-service training. He noted that all officers are current with their training.
  - VIII. **VILLAGE/POLICE OFFICE DISCUSSION** – The committee discussed the need for a new clerk's office as well as meeting room and police department. The plans need to be state approved and an architect will most likely need to get involved as well. There are requirements for meeting the state standards of a police department and those will be looked into as well. The full board will look into doing the construction of the facility in the next year or two.
  - IX. **POLICE OFFICER IN WEBSTER 5-12 SCHOOL GRANT DISCUSSION** – Chief, Spafford informed the committee that the grants are not open yet.
  - X. **MOTION TO ADJOURN** – Motion to adjourn the Judicial Committee Meeting at 6:55 p.m. was made by Village President, Roberts; seconded by Member, Sears. **Motion carried 3-0.**

Respectfully submitted,

*Jeff Roberts*

Village President

January 23, 2014

\*\*\*These minutes are subject to approval at next month's Regular Meeting.