



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday, January 8, 2014
6:00 p.m. @ Village Office
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees. Paul Berg; Kelsey Gustafson; Tim Maloney; Charlie Weis and Greg Widiker. Others present: Sherill Summer, Inter-County Leader; Todd Beckman, Burnett County Sentinel; Public Works Director, Jay Heyer; Police Chief, Michael Spafford; Clerk-Treasurer, Patrice Bjorklund; Traci Hopkins; Doug Plath; Mark Krause – Wagner Surveying; Mason Getts; Bridget Getts and Jean Waltzing. Absent: None.
- III. **VISITOR RECOGNITION** – Village President, Jeff Roberts recognized all visitors present.
- IV. **APPROVAL OF MINUTES: December 11, 2013 *Regular Meeting Minutes:** Trustee Maloney would like to see Personnel section of the minutes under paragraph Part-time Officer, Donnie Holmes resignation discussion changed as follows: **“Part-time Officer, Donnie Holmes submitted a resignation letter effective on December 16, 2013. Trustee, Maloney made the motion to accept Officer, Holmes resignation with the understanding that his vacancy will not be filled until after union negotiations and until such time solid insurance figures are determined for 2014. Motion was seconded by Trustee, Gustafson. Motion carried 6-0.”** Motion made by Trustee, Weis to approve the minutes; seconded by Trustee, Widiker. **Motion carried 6-0. December 11, 2013 *Personnel Meeting Minutes:** Motion was made by Trustee, Maloney to approve the minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.**
- V. **APPROVAL OF VOUCHERS & RECEIPTS: December 10, 2013 – January 6, 2014** vouchers in the amount of; **\$295,312.61** as follows:
- General Fund - \$116,485.99
 - Water Fund - \$162,198.28
 - Sewer Fund - \$9,363.34
 - Library Fund - \$7,265.00
- And approval of receipts for: **December 10, 2013 – January 6, 2014** in the amount of **\$182,717.94**. Motion was made by Trustee, Berg; seconded by Trustee, Widiker to approve Vouchers in the amount of **\$295,312.61** and Receipts in the amount of **\$182,717.94**. **Motion carried 6-0.**
- VI. **COMMUNICATIONS:** Burnett County Towns Association Agenda was presented. The next meeting will take place on January 23, 2014 in Room 160 at the Burnett County Government Center at 7:00 p.m. Topics to be discussed will be Approval of previous minutes, Treasurer’s Report, Chairman’s Report, Update on Village Membership, Quarterly Ambulance Service Report, Elected Officials, Contractor presentations and Wisconsin Towns Association Report. Trustee’s Maloney and Weis stated they would attend this meeting.
- VII. **COMMITTEE REPORTS:**
- VIII. **DEVELOPMENT AND ANNEXATION – Village President, Jeff Roberts:** Village President, Roberts gave the floor to Mark Krause of Wagner Surveying. Mr. Krause wanted to present a preliminary survey map and wanted the board to look over the survey map and was asking approval for combining Lots 2-4 of Block 21 and Lots 16-18 of Block 22 located in the Northwest Quarter, Section 8, Township 39 North, Range 16 West, Village of Webster, Burnett County, Wisconsin. Mr. Hanson was doing this so he would have 2 PFP charges for hydrant rental rather than 6. Motion to approve this change and the survey map was made by Trustee, Widiker and seconded by Trustee, Gustafson. **Motion carried 6-0.**
- IX. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney opened his portion of the meeting by giving the floor to Mason Getts. Mason stated that to date, he has raised over \$2,800.00 in donations for the new playground equipment by the Gandy Dancer Trail. Jean Waltzing was present to give a donation toward his effort from the PICTO sales at White-Tail Wilderness that took place during the Friday Night Fish Fry’s held there.

Trustee, Weis informed Mason that the board will look into acquiring a can cage from National Recycling in Hugo, MN for aluminum cans. He stated once one is available, the village will have them deliver one near the recycling containers and the village will pay those costs. The money garnered from the sale of those cans will be donated to the playground fund.

Doug Plath and Traci Hopkins were present from the Central Burnett County Fair Board. They wanted the village board to know that the 2014 Fair will take place from July 24, 2014 – July 26, 2014. Spectrum Carnival is already booked for the carnival rides. They wanted everyone to know that there has been a change from last year's fair board. Charlene Strabel and Larry and Monica Johnson all resigned from that board. There are new younger fair board members who have joined. The board is doing several fundraising projects. One of the items for discussion was if the village board would be willing to donate incubator space in the community center for use as fair board office and meeting area. The meetings would take place every month. The board was in agreement that they would allow use of an office with the understanding that if an interested party wishes to rent the space, they would need to look for another area elsewhere. Public Works Director, Heyer will pick an adequate space for them to use. Motion was made by Trustee, Berg to allow them to use a suitable space with the understanding that if someone else wants to rent the space they would have to move; seconded by Trustee, Weis. **Motion carried 6-0.**

X. PERSONNEL – “VACANT”: Trustee, Weis wanted Chief, Spafford know that the board and the Police Department should be careful to not have Part Time Officer's go over the 30 hours per month that the Affordable Health Care Act states would be considered full-time employment for health care coverage. Clerk-Treasurer, Bjorklund stated that this is weekly, not monthly. She will get that information to Trustee, Weis to look over so that this is clarified. Chief, Spafford wanted the board to know that the only Part Time Officer that is working presently is Officer, Derek Petersen since Officer, Donnie Holmes resignation.

XI. FINANCE – Chairman, Greg Widiker: Trustee, Widiker wanted to ask the board if they were satisfied with giving the Fair Board the budgeted \$5,700 amount for 2014. He was questioning this amount as there would be no rent garnered from them for the use of office space in the community center. The board was fine with them using the space “rent free” and they would still like to donate \$5,700.00 to them for 2014. Motion was made by Trustee, Weis to still donate \$5,700.00 to the fair board for 2014; seconded by Trustee, Berg. **Motion carried 6-0.**

Discussion took place regarding the budget status for the 2013 Budget Line Item Public Safety Expenses. The 2013 Budget Status as of December 31, 2013 has \$24,646.47 remaining in those accounts. Trustee, Gustafson wondered if that amount could be put towards purchase of a new Bobcat for the village. Clerk-Treasurer, Bjorklund stated she did not feel comfortable doing so until there were positive numbers after the 2013 Audit. She asked the board to not make that decision until such time as there are solid numbers to present to the board. She is asking that the board table this discussion until at least May or possibly June of 2014. The board agreed.

XII. STREETS – Chairman, Kelsey Gustafson: Trustee, Kelsey Gustafson had nothing new to report.

XIII. JUDICIAL – Chairman, Charlie Weis: Trustee, Weis gave the floor to Chief, Michael Spafford to read the current Police Report and there were 13 instances.

The Burnett County Humane Society applied for a picnic license for a Spaghetti Dinner Fundraiser that will be held at the Village of Webster Community Center on April 26, 2014. An Operator's License was also applied for by Jessica Shipley for Holiday Station Stores and is set to expire June 30, 2014.

XIV. DEVELOPMENT AND ANNEXATION COMMITTEE: Village President, Roberts had reported this in an earlier portion of the meeting.

A. WEBSTER RURAL FIRE DEPARTMENT – Trustee, Maloney: Trustee, Maloney said the next Rural Fire Meeting will be January 16, 2014.

1) FUTURE MEETINGS:

- a) **Personnel Meeting (Thursday, January 9, 2014 @ 6:00 p.m.)**
- b) **Town's Association Meeting (Thursday, January 23, 2014 @ 7:00 p.m.)**
- c) **Regular Board Meeting (Wednesday, February 12, 2014 @ 6:00 p.m.)**
- d) **Oak Grove Cemetery Board Meeting (Wednesday, February 19, 2014 @ 6:00 p.m.)**

XV. ADJOURNMENT. Motion by Trustee, Berg; seconded by Trustee, Gustafson to adjourn at 6:45 p.m.
Motion carried 6-0.

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer, January 9, 2013

***These minutes are subject to approval at next month's Regular Meeting.