



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday, February 12, 2014
6:00 p.m. @ Village Office
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees. Paul Berg; Kelsey Gustafson; Tim Maloney; Charlie Weis and Greg Widiker. Others present: Sherill Summer, Inter-County Leader; Todd Beckman, Burnett County Sentinel; Public Works Director, Jay Heyer; Police Chief, Michael Spafford; Clerk-Treasurer, Patrice Bjorklund; Darrell Sears; and Carrie Abrahamson – Holiday Station. Absent: None.
- III. **VISITOR RECOGNITION** – Village President, Jeff Roberts recognized all visitors present.
- IV. **PERSONNEL** – Village President, Jeff Roberts announced to the board that Darrell Sears is seeking appointment to fill the Trustee vacancy. Motion was made by Trustee, Weis to appoint Darrell Sears to the Village of Webster board until 2015 at which time there will be a Caucus to determine if he will be on the ballot. Motion was seconded by Trustee, Maloney. **Motion carried 6-0.**
- V. **JUDICIAL – Chairman, Charlie Weis:** On Thursday, February 6, 2014 at the Indianhead Community Action Agency, there was a food giveaway. Trustee, Weis recognized the fact that this is important to the community, however; there was a complaint from Holiday Station Store Manager, Carrie Abrahamson that day. It appears that the Holiday Station Parking Lot, as well as Connections Parking Lot was clogged with traffic. He said this is a fire safety issue and it just can't happen again. He asked that Chief, Michael Spafford go to Connections and ask that they address these problems and come up with a plan in the very near future explaining to the village how they are going to address this. Trustee, Weis along with Clerk-Treasurer, Bjorklund drafted a letter explaining the village's stance on this issue. Clerk-Treasurer, Bjorklund sent a copy of the letter to Ed Seck, Corporate Headquarters of Stop-A-Sec; Corporate Headquarters for Indianhead Community Action Agency; Crystal Meier Ruhn, Manager of Connections and Terry Erickson, Owner of Connections Building. In the future, Chief, Spafford will do traffic control at these food giveaways which occur on the 1st and 3rd Thursday of each month. Trustee, Weis wanted to reiterate the fact that the job of the police department is to not constantly patrol the premises. The plan needs to address how they will avoid this from happening in the future.
- VI. **APPROVAL OF MINUTES: January 8, 2014 *Caucus Minutes:** Motion made by Trustee, Maloney to approve the January 8, 2014 Caucus Minutes, seconded by Trustee Berg. **Motion carried 7-0. January 8, 2014 *Regular Meeting Minutes:** Motion was made by Trustee, Widiker to approve the minutes; seconded by Trustee, Gustafson. **Motion carried 7-0. January 9, 2014 *Personnel Meeting Minutes:** Motion was made by Trustee, Maloney to approve the January 9, 2014 Personnel Meeting Minutes; seconded by Trustee, Weis. **Motion carried 7-0.**
- IV. **APPROVAL OF VOUCHERS & RECEIPTS: January 8, 2014 – February 10, 2014** vouchers in the amount of; **\$574,176.49** as follows:
- General Fund - \$232,058.07
 - Water Fund - \$318,821.71
 - Sewer Fund - \$6,732.67
 - Library Fund - \$16,564.04
- And approval of receipts for: **January 8, 2014 – February 10, 2014** in the amount of **\$534,795.61**. Motion was made by Trustee, Widiker; seconded by Trustee, Weis to approve Vouchers in the amount of **\$574,176.49** and Receipts in the amount of **\$574,176.49**. **Motion carried 7-0.**
- V. **COMMUNICATIONS:** There were no communications at this time.

VI. COMMITTEE REPORTS:

- VII. PERSONNEL – Village President, Jeff Roberts:** Village President, Jeff Roberts wanted to make the appointment of Sherrill Summer as Trustee to the Library Board as a Webster resident. Motion was made by Trustee, Maloney to accept this appointment; seconded by Trustee, Berg. **Motion carried 7-0.**

The Planning Commission is in need of a new member. Trustee, Widiker asked if more than one village trustee could serve on the commission. Clerk-Treasurer, Bjorklund stated that the Planning Commission consists of a Village President, a Village Trustee, The Director of Public Works, a Village Engineer, 3 citizens and one alternate citizen. Trustee, Maloney stated that if Trustee, Widiker wanted to serve on the Planning Commission he would be willing to step down as Trustee on that board. Trustee, Widiker noted he does want to serve; so Trustee, Maloney did step down.

- VIII. UTILITIES – Chairman, Paul Berg:** Trustee, Berg told the board that there have been 4 water lines frozen to residents in the village so far this winter. One had to be dug up by DeSantis Excavating. He stated that approximately 30 people are running water in a pencil thin stream to avoid frozen water lines. They will probably have to do so until mid April. Public Works Director, Heyer stated that the frost is 6’ deep under the streets in the village. If you were to go in a backyard with a lot of snow cover, you could see the frost is only a few inches down he stated. This is why the village is having so many frozen lines because the streets are always plowed.

Water Line Thawing Machine Purchase was discussed. Trustee, Berg said the jetter tip catches at the 1/16” lip at the curb stop. If the jetter tip is taken off it works better. Costs for a water line thawing machine otherwise known as a (Hot Box) run approximately \$2,000. Public Works Director, Heyer says when it gets warmer the frost goes down even further. He anticipates the frost going out middle to late April. Public Works Director, Heyer said they did use the Village of Grantsburg’s water line thawing machine which is 15 years old and the Village of Minong’s machine which is 2 years old. He said neither worked the greatest. Trustee, Berg would like to table this discussion until next month’s meeting after more research has been done on these “types” of machines.

- IX. FINANCE – Chairman, Widiker:** Trustee, Widiker had nothing new to report. His discussion took place in the Utility portion of the meeting.

- X. PUBLIC PROPERTY – Chairman, Maloney:** Trustee, Maloney said there was a broken library window in the Children’s room. Chief, Spafford thought it was from a bb gun that was fired from across the street. He did a police report on this issue for insurance purposes.

- XI. STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson stated that Trout and Industrial Avenue will need work done there as drainage is poor in those areas. Mark Krause, Wagner Surveying has done preliminary survey work to prepare for that work. Jesse’s Body Shop has expressed interest in getting the street off of Hickory looked at as well. Trustee, Gustafson stated that once the weather gets better, work to make drainage better in those areas will proceed.

The Bass Lake culvert that goes into the Sewer Ponds was replaced by Meenon Township during deer season last year. They had expressed interest in seeing that some of the costs were covered by the village. They are looking into grants for this as well.

Clerk-Treasurer, Bjorklund has been in discussions with Attorney, Adam Benson to see if the village could quit claim the roadway property that is in the village’s name to Meenon Township. The village would like to keep easement and flowage on that property so that they can gain access and the flowage can go into the ponds. Village President, Roberts stated we should table this issue until more information is forthcoming.

- XI. JUDICIAL – Chairman, Charlie Weis:** Trustee, Weis gave the floor to Chief, Michael Spafford to read the current Police Report.

There was one Operator’s License for Dakota Siefert who works at Holiday Station Store.

- XII. DEVELOPMENT AND ANNEXATION COMMITTEE:** Village President, Roberts had nothing new to report.

- A. **WEBSTER RURAL FIRE DEPARTMENT – Trustee, Maloney:** Trustee, Maloney didn't have a lot to report from the January 16, 2014 meeting. Trustee, Weis said there are going to be improvements done to the fire hall by volunteer labor.

1) **FUTURE MEETINGS:**

- a) **Oak Grove Cemetery Board Meeting (Wednesday, February 19, 2014 @ 6:00 p.m.)**
- b) **Judicial Meeting (Monday, March 10, 2014 @ 6:00 p.m.)**
- c) **Personnel Meeting (Thursday, March 27, 2014 @ 6:00 p.m.)**

- XIII. ADJOURNMENT.** Motion by Trustee, Sears; seconded by Trustee, Maloney to adjourn at 6:53 p.m.
Motion carried 7-0.

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer, February 13, 2014

***These minutes are subject to approval at next month's Regular Meeting.