



**VILLAGE OF WEBSTER**

# REGULAR MEETING BOARD MINUTES

Wednesday – December 10, 2014 @ 6:00 p.m.  
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
  - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Greg Widiker; Darrell Sears and Charlie Weis. Others present: Police Chief, Michael Spafford; Public Works Director, Jay Heyer; Sherrill Summer, Inter County Leader; and Clerk-Treasurer, Patrice Bjorklund. Absent: None.
  - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
  - IV. **VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present.
  - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the **November 12, 2014 Regular Meeting Minutes**; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the **December 1, 2014 Budget Hearing Minutes**; seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the **December 1, 2014 Special Meeting Minutes**; seconded by Trustee, Widiker. **Motion carried 6-0.**
  - VI. **APPROVAL OF VOUCHERS & RECEIPTS: November 11, 2014 – December 8, 2014** vouchers in the amount of; **\$71,311.17** as follows:
    - a. General Fund - \$50,454.97
    - b. Water Fund - \$10,238.82
    - c. Sewer Fund - \$5,275.46
    - d. Library Fund - \$5,341.92And approval of receipts for: **November 11, 2014 – December 8, 2014** receipts in the amount of **\$163,022.64**. Motion was made by Trustee, Maloney; seconded by Trustee, Widiker to approve Vouchers in the amount of **\$71,311.17** and Receipts in the amount of **\$163,022.64**. **Motion carried 6-0.**
  - VII. **COMMUNICATIONS:** Village President, Roberts recognized Clerk-Treasurer, Bjorklund's request to hold the annual Village Caucus 15 minutes prior to the Regular January 14, 2015 meeting. Motion was made by Trustee, Maloney to hold the 2015 village caucus on January 14, 2015 @ 5:45 p.m.; seconded by Trustee, Widiker.
  - VIII. **PERSONNEL – Village President, Jeff Roberts:** Village President, Roberts had nothing new to report.
  - IX. **UTILITIES – Chairman, Darrell Sears:** Chairman, Sears had nothing new to report.
  - X. **FINANCE – Chairman, Greg Widiker:** Trustee, Widiker started the discussion regarding 2014 bonuses for all employees. The bonuses were for all full-time and part-time employees for the village

and the library. Trustee, Maloney asked if the village pays the bonuses from the library fund for library employees. Clerk-Treasurer, Bjorklund stated that the bonuses come from the library fund account. After review of last year's bonuses, motion was made by Trustee, Maloney to give all employees the same bonus as 2014 with the exception of Court Clerk, Anderson. Maloney stated that her bonus will be higher due to the fact she did not claim as much pay as was budgeted in her account. She also has done an excellent job recovering fines that are due to the court, Village President Roberts stated. Motion was seconded by Trustee, Weis. **Motion carried 6-0.**

The Street Construction Budget for 2014 had not expended all of its funds for this year. It was asked by Trustee, Maloney at the last Special Board Meeting if those monies could be used for the Replacement Fund as Street Construction costs in 2015. Clerk-Treasurer, Bjorklund had asked Auditor, Steve Tracey of CliftonLarsonAllen if the board could do this. He stated that they could, but it would have to be done after all figures from 2014 line items are finalized. This won't happen until sometime in March of 2015. Motion was made by Trustee, Gustafson to put any overages from 2014 figures in the budget into the Replacement Fund for Street Construction when those figures are complete in March of 2015. Motion was seconded by Trustee, Sears. **Motion carried 6-0.**

- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney had nothing new to report.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson had nothing new to report.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** Trustee, Weis had opened his portion of the meeting with discussion of the legal newspaper for the village. By statute, the village only has to have one legal newspaper Clerk-Treasurer, Bjorklund noted. Trustee, Weis asked if posting in the village was required. Clerk-Treasurer, Bjorklund stated that the postings placed in the village are at the post office, the village office and the library. All meetings and agendas are also posted on the village website. Clerk-Treasurer, Bjorklund stated that the cost of placing notices in both the Inter-County Leader and the Burnett County Sentinel is costly. The reason notices are placed in both papers, is the fact that the board approved them as their legal newspapers for the village last year. Costs are more reasonable to notice in the Inter-County Leader versus the Burnett County Sentinel she stated. Motion was made by Trustee, Weis to try just placing notices in the Inter-County for 2015 and see how that works. He noted that the Inter-County Leader would be the legal newspaper of record for that time period. Motion was seconded by Trustee, Gustafson. **Motion carried 6-0.**

Clerk-Treasurer, Bjorklund had gotten an e-mail from Attorney, Adam Benson regarding progress on the raze orders for 26440 Trout Avenue South and 7447 Birch Street West were coming. Clerk-Treasurer, Bjorklund noted that all requirements were met by the law to start the proceedings. Motion was made by Trustee, Widiker to contact Hopkins Sand & Gravel to set up demolition as soon as possible for both homes and one garage on those properties. Charges to do so will be placed as special assessments for 10 years on the real estate taxes for those properties. Motion was seconded by Trustee, Sears. **Motion carried 6-0.**

Trustee, Weis asked Chief, Spafford what the progress was on the dog incident that took place recently in the village. He said he has met with both families and if there is another incident where the dog in question appears vicious, the dog may be asked to be put down. He had looked into the past of this

dog, and there were no prior incidents. He had heard that the owners of the dog that attacked and killed the neighbor's dog are probably moving out of the village in the near future.

Chief, Spafford read the monthly police report.

**XIV. DEVELOPMENT AND ANNEXATION COMMITTEE:** Village President, Roberts had nothing new to discuss.

- 1) **WEBSTER RURAL FIRE DEPARTMENT – Trustee, Maloney:** Trustee, Maloney stated that the next Rural Fire Meeting will be January 15, 2015.
- 2) **FUTURE MEETINGS:**
  - a) **\*Quarterly Judicial Meeting – Monday, January 12, 2014 @ 6:00 p.m.**
  - b) **\*Caucus Meeting – Wednesday, January 14, 2014 @ 5:45 p.m.**
  - c) **\*Regular Meeting – Wednesday, January 14, 2014 @ 6:00 p.m.**

**XV. ADJOURNMENT.** Motion was made by Trustee, Weis; seconded by Trustee, Maloney to adjourn at 6:40 p.m. **Motion carried 6-0.**

Respectfully submitted,

*Patrice Bjorklund*

Patrice Bjorklund, Clerk-Treasurer – November 12, 2014

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Darrell Sears

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer, Patrice Bjorklund