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VILLAGE OF WEBSTER

FINANCE/UTILITIES MINUTES

Wednesday, October 16, 2013
5:00 PM @Village Office
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Chairman, Greg Widiker called the meeting to order at 5:00 p.m.
- II. **PRESENT** - Village President, Jeff Roberts; Chairman, Greg Widiker; Chairman, Paul Berg; Member, Tim Maloney; Member, Kelsey Gustafson. Absent: Trustees, Kelly Gunderson and Charlie Weis. Also present: Dave Rasmussen, MSA; Jeff Row, MSA; Jay Heyer, Public Works Director and Patrice Bjorklund, Clerk-Treasurer.
- III. **FINANCIAL WATER PROJECT DISCUSSION:** Chairman, Greg Widiker gave the floor to Jeff Row of MSA. Jeff gave a summary of how various tasks within the scope of the water project put the project over budget. For instance on Hickory Street an extra 250' of water pipe on the north end was needed. There were 2 extra hydrants purchased that were in bad shape that were not planned for. Member, Maloney questioned why these were purchased when they weren't part of the plan? Chairman, Berg stated that he made the decision along with Public Works Director, Heyer to replace those hydrants due to their poor state. Jeff Row mentioned that when the project was in the planning stages, the hydrants deemed most necessary to replace were looked at. These hydrants were not part of that planning process. Public Works Director Heyer stated that there are at least 3 more that need to be replaced that are antiquated. He noted that there are some that date back to the 1950's. Paul wanted to reiterate that now was a good time to change the 2 hydrants since there was contingency funds in place for instances like this. The other 3 didn't get replaced because the contingency monies were being used up. Jeff Row also wanted the boards to know that the project has taken longer than anticipated. Therefore, the engineering costs will be more. Dave Rasmussen stated that the village was forgiven costs of extra design costs in the amount of \$7,000. The construction costs estimated fee was \$67,700. Jeff Row has spent more time on this project than planned. It was to be a 3-month project and it is turning out to be a 5-month project. The Block Grant was a \$1.3 million project. CDBG awarded \$416,000; Principal Forgiveness awarded \$497,628; Safe Drinking Water Loan awarded \$331,752. Total of the funding is \$1,245,380. DeSantis Excavating costs will be \$15,000 over budget. MSA engineering fees will be \$25,000 over budget and miscellaneous costs such as attorney Fees, Permits and surveying will be \$7,000 over budget. The village share of costs will be \$280,054.19 which is their 25% share of the project. Dave wanted to remind the board that the CDBG Block Grant helps to buy down the loan. The numbers presented could change he stated. Interim financing is in place in the amount of \$300,000. The block grant takes 6 months to be implemented.
- IV. **PAY REQUEST DESANTIS EXCAVATING:** Chairman, Berg made the motion to approve pay request #4 in the amount of \$156,635.70 to DeSantis Excavating c/o Northern Escrow. Motion seconded by Village President, Roberts. **Motion carried 5-0.**
- V. **ADJOURNMENT.** With no further business, motion was made by Village President, Roberts; seconded by Member, Gustafson to adjourn at 5:34 p.m. **Motion carried 5-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer
October 17, 2013

***These minutes are subject to approval at next month's Regular Meeting.