



VILLAGE OF WEBSTER

**BID AWARD
MINUTES**
Thursday, March 28, 2013
Village Office
7505 Main Street West, Webster, WI

- I. CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:00 p.m.
- II. PRESENT** - Village President, Jeff Roberts; Trustees: Paul Berg; Greg Widiker; Kelsey Gustafson and Tim Maloney. Also present: Clerk-Treasurer, Patrice Bjorklund; Public Works Director, Jay Heyer; Dave Rasmussen and Jeff Row of MSA. Absent: Trustee, Charlie Weis and Trustee, Kelly Gunderson.
- III. WATER MAIN BID AWARD DISCUSSION** – Jeff Row began the process of detailing the various bids for the Water Main Project that will take place after June 2013 in the Village of Webster. Jeff stated that the target for bids in regard to cost from MSA’s viewpoint should come in at around \$750,000.00. He noted that all but one bid came in well under that target bid price. The following companies presented their sealed bids for opening on Tuesday, March 26, 2013 @ 11:00 a.m. in the Village of Webster Office. At that time, three of the company representatives were present to witness the bid opening. The bids were as follows:
- a. **A-1 Excavating - \$619,755.50 (Base Bid) \$31,895.00 (Alternate #1) \$3,840.00 (Alternate #2)**
 - b. **Desantis Excavating - \$599,808.00 (Base Bid) \$28,840.00 (Alternate #1) \$3,840.00 (Alternate #2)**
 - c. **GM Contracting - \$961,951.80 (Base Bid) \$72,139.60 (Alternate #1) \$2,400.00 (Alternate #2)**
 - d. **Haas Sons - \$655,822.50 (Base Bid) \$40,802.50 (Alternate #1) \$3,640.00 (Alternate #2)**
 - e. **McCabe Construction - \$635,231.00 (Base Bid) \$36,511.50 (Alternate #1) \$3,200.00 (Alternate #2)**
 - f. **RJS Construction Group - \$669,016.00 – (Base Bid) \$36,397.00 (Alternate #1) \$4,200.00 (Alternate #2)**

Trustee, Berg stated that since the bids came in lower than expected he would like to see Bid Alternate #1 added to the base bid. Bid Alternate #1 would be to install new watermain and hydrant in lieu of exploratory digging for hydrant installation on Juniper, Kola and Locust Easements. Public Works Director, Jay Heyer would like to see Bid Alternate #2 added with the copper water service option. He stated that copper is much easier to work with and has fewer problems. Bid Alternate #2 would be to Install HDPE Services in lieu of Copper Services. Motion was made by Trustee, Berg to go with Desantis Excavating’s bid for \$599,808.00 with Bid Alternate #1 for \$28,840.00; seconded by Trustee, Gunderson. **Motion carried 5-0.**

- IV. WELL REHAB BID AWARD DISCUSSION** – Jeff Row began the process of detailing the various bids for the Well Rehab Project that will take place after June 2013 in the Village of Webster. Jeff stated that line item number 10 needs to be removed (Replace Pump Rebuild Kit) because it wouldn’t be needed if Bid Alternate #1 is added to the Base Bid. Bid Alternate #1 is Wellhouse Rehabilitation. The following companies presented their sealed bids for opening on Thursday, March 28, 2013 @ 11:00 a.m. in the Village of Webster Office. At that time, two companies presented sealed bids for that bid opening. Municipal Well & Pump’s representative was present at that opening. The bids were as follows:
- a. **Municipal Well & Pump - \$23,910.00 (Base Bid) \$7,720.00 (Alternate #1)**
 - b. **Mark J Traut Wells, Inc. - \$29,365.00 (Base Bid) \$13,200.00 (Alternate #1)**

Trustee, Berg wanted to know if both companies are accredited with the Better Business Bureau. Clerk-Treasurer, Bjorklund looked up information regarding their credentials while this discussion took place. While she was doing that, the board moved on to SCADA discussion.

V. **SCADA SYSTEM UPGRADES BID DISCUSSION** – Jeff Row stated that this would be the most difficult bid discussion because of the fact that only 1 General Contractor placed a bid for this project. They were NEI Electric. Base bid would be for wells 2, 3, and 4 telemetry improvements and lift stations 1, 2, 3 and 4. Bid Alternate #1 is for the SCADA System upgrades. They presented their sealed bid and were present at the March 28, 2013 bid opening that took place at the village office at 11:00 a.m. The Bid came in as follows:

a. **NEI Electric - \$184,804.00 (Base Bid) \$26,940.00 (Alternate #1)**

Jeff Row noted that all line items in the bids were not necessary. He had been in contact with Scott Chilson who is MSA's Engineering Consultant. He had given his recommendation for the SCADA project and what is and is not necessary. Tower, Antenna Mast and Level Transducer, Logic and Control at Lift Station as well as Pressure Transmitter, Logic and Local Back-up Control at well could all be removed from Bid Alternate for the SCADA System Upgrades. Replace RACO Catalyst with RACO Verbatim can be deducted in the amount of \$4,500.00, so that part of the bid can be removed. Also in the base bid, Fiber Optic Cable Installation in the amount of \$29,322.00 could be removed as it is not necessary. With all the deductions taken out of the base bid and the bid alternate for this project costs could be brought down to \$152,847.00. He also mentioned that the reason Well #2 line item was \$45,548.00 whereas, Well #'s 3 and 4 were just over \$9,000.00 each is because it is the main well located in the village office and has more work that needs to be done to it. Trustee, Berg wants to reject this bid. Dave Rasmussen noted that an alternative could be to do a change order with NEI Electric. The funding for all projects would be \$500,000.00 Principal Forgiveness, \$396,000.00 CDBG Block Grant, \$100,000.00 for Contingencies and \$425,000.00 for the Loan. He cautioned the board to accept a bid soon as they could lose principal forgiveness on the projects.

Clerk-Treasurer, Bjorklund noted that Municipal Well & Pump as well as Mark J Traut Wells, Inc. appear to be A+ rated companies with the Better Business Bureau for the Well Rehab portion of this meeting. Motion was made by Trustee, Berg to accept Municipal Well & Pump's Base Bid for \$23,910.00 after deleting line item 10 of the bid which details replacing pump rebuild kit in the amount of \$2,640.00 and accepting Alternate #1 in the amount of \$4,820.00 for a new pump and Alternate #2 in the amount of \$2,900.00 for a new motor; seconded by Trustee, Widiker. **Motion carried 5-0.**

Back to discussion of the SCADA System Upgrades; Trustee, Berg entertained a motion to reject the NEI Bid and rebid the project; seconded by Trustee, Maloney. **Motion carried 5-0.**

Jeff Row will call all bidders and question why more didn't bid as General Contractors on the project. Jay Heyer noted that previously Total Control had come in with an estimate to do the SCADA System for just under \$60,000.00. He was questioning why they hadn't bid the project. Jeff noted that they were listed as a subcontractor who was bidding the project; therefore they were not bidding the project as a General Contractor.

MSA will be in contact with Candice Sovinski of the WI DNR with bid updates from tonight's meeting Jeff Row stated. Dave noted that he will advertise for bids as soon as possible so that the village could do a bid award in the next few weeks. He wanted to reiterate that time is of the essence to submit bid award documentation for the SCADA project by the end of April at the latest so that the village does not lose funding on this project. He wanted to let the board know that the Safe Drinking Water Loan Program projects are required to close by the end of June.

VI. **ADJOURNMENT.** Motion was made by Trustee, Berg to adjourn at 5:30 p.m.; seconded by Trustee, Maloney. **Motion carried 5-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer
March 29, 2013

***These minutes are subject to approval at next month's Regular Meeting.