



VILLAGE OF WEBSTER

REGULAR MEETING

BOARD MINUTES

Wednesday, January 9, 2012

Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees. Paul Berg; Kelly Gunderson; Kelsey Gustafson; Greg Widiker; Tim Maloney and Charlie Weis. Others present: Dave Rasmussen, MSA; Sherrill Summer, Inter-County Leader; Clerk-Treasurer, Patrice Bjorklund; Jay Heyer, Public Works Director and Police Chief, Michael Spafford. Absent: None.
- III. **VISITOR RECOGNITION** – Village President, Jeff Roberts recognized all visitors present.
- IV. **UTILITIES – Chairman, Paul Berg:** Village President, Jeff Roberts gave the floor to Dave Rasmussen, MSA. Mr. Rasmussen stated that the bid and award period for the upcoming water project in the Village of Webster will take place in early March. The bids will most likely be opened on March 7, 2013 and the awards will be announced at the March 13, 2013 meeting. He asked the board when construction could start. He stated that the best timeline to do the project would most likely be mid-May to school start in late summer. He also mentioned that no roads will be blocked off entirely, with the exception of Birch Street which would be blocked off temporarily. Trustee, Berg would like the project to commence once the frost leaves the ground. The board agreed. Mr. Rasmussen also noted that the Safe Drinking Water Act Grant will be discussed during an upcoming session which opens January 10, 2013. He sees no problem with the Village of Webster gaining grant approval for the project.
- V. **APPROVAL OF MINUTES: December 12, 2012 (Regular Meeting).** Motion by Trustee, Weis; seconded by Trustee, Berg to approve the minutes. **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: December 12, 2012 – January 8, 2013** vouchers in the amount of **\$75,039.95** as follows:
- a. General Fund - \$54,379.78
 - b. Water Fund - \$8,691.44
 - c. Sewer Fund - \$5,739.56
 - d. Library Fund - \$6,229.17
- And approval of receipts for: **December 12, 2012 – January 8, 2013** in the amount of **\$150,176.44**. Motion by Trustee, Weis; seconded by Trustee, Gustafson to approve Vouchers in the amount of **\$75,039.95** and Receipts in the amount of **\$150,176.44**. **Motion carried 7-0.**
- VII. **COMMITTEE REPORTS:**
- VIII. **PERSONNEL – Chairman, Kelly Gunderson:** Chairman, Gunderson had nothing new to report.
- IX. **UTILITIES – Chairman, Paul Berg:** Trustee, Berg reiterated by saying Mr. Rasmussen covered most of what was discussed in an earlier portion of the meeting. He also noted that in the near future, there will be a meeting with Jeff Row of MSA as well as Public Works Director, Heyer and himself with 4 meter company representatives. The meetings could be on different dates and times. Discussion will be to find the most desirable water meter replacement for village water customers.
- X. **FINANCE - Chairman, Greg Widiker:** Trustee, Widiker had nothing new to report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney had nothing new to report.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson had nothing new to report.

XIII. JUDICIAL – Chairman, Charlie Weis: Trustee, Weis opened his portion of the meeting by discussing a Land Use Permit presented by Family Dollar. They would like to erect 3 wall signs and 1 freestanding sign on their premises. Public Works Director, Heyer noted that the permit meets all of the village ordinances and has gained state approval for the sign as well. Motion was made by Trustee, Widiker to approve the signs with a condition placed on the freestanding sign. The freestanding sign must be erected no lower than 20’ high and the cabinet edge of the sign must be placed no closer than 43’ from the center line of Lakeland Avenue. Motion seconded by Trustee, Gunderson. **Motion carried 7-0.**

Refrigerated Trailer (Reefer) discussion took place. There was a complaint by a resident of the village regarding noise of those trailers parked at the fairgrounds. They asked if the village would do something about reducing the noise made by those trailers. Village President, Roberts stated that he discussed this problem with Chief, Spafford and Public Works Director, Heyer. The solution was to have those trailers park by the Industrial Park in the future. Chief, Spafford will discuss this with the owner of the trailer.

The following Operator’s License was read and approved for Stop-A-Sec: Carrie Burton.

Police Report was read by Chief, Spafford for the previous month and to date.

Trustee, Weis would like the paper to publish the fact that the village is looking into placing surveillance cameras along Main Street in the village and near the Gandy Dancer Trail. Police Chief, Spafford thought we would need approximately 7 cameras. He will report the costs and description at the next Quarterly Judicial Meeting.

Public Works Director, Heyer would like to see the Industrial Park signs replaced. He stated that they were erected over 20 years ago and the land for sale description isn’t current. He spoke with Northland Signs in Grantsburg, and approximate cost for a 4’ x 8’ sign would be approximately \$250.00. The board agreed to replace the 4’ x 8’ sign as well as the Industrial Park Sign at the Public Works Director’s discretion.

Police Chief, Spafford stated that the Webster Pawn Shop will be opening for business on January 12, 2013. They will have an Automated Palm System in place. He will request that the system they use is one that links with the NCIC (National Crime Information Center). He noted that the new owners are being very cooperative and want to abide by all local ordinances.

XIV. DEVELOPMENT AND ANNEXATION COMMITTEE: Village President, Roberts had nothing new to report.

A. WEBSTER RURAL FIRE DEPARTMENT – Trustee, Maloney: Trustee, Maloney stated that the next Quarterly Fire meeting will be January 17, 2013. Trustee, Weis who is also a member of the fire department stated that there are now 26 members at the Webster Volunteer Fire Department. This number includes newest member, Donnie Holmes.

1) FUTURE MEETINGS:

- a) Regular Monthly Meeting: February 13, 2013 @ 6:00 p.m. in the Village Office.**
- b) Cemetery Board Meeting: February 20, 2013 @ 6:00 p.m. in the Village Office.**
- c) Quarterly Judicial Meeting: March 11, 2013 @ 6:00 p.m. in the Village Office.**

XV. ADJOURNMENT. Motion by Trustee, Gunderson; seconded by Trustee, Widiker, to adjourn at 6:45 p.m.
Motion carried 7-0.

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer
January 11, 2013

***These minutes are subject to approval at next month’s Regular Meeting.