



VILLAGE OF WEBSTER

# REGULAR MEETING

## BOARD MINUTES

Wednesday, February 13, 2013

Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees. Paul Berg; Kelly Gunderson; Kelsey Gustafson; Greg Widiker; Tim Maloney and Charlie Weis. Others present: Dave Rasmussen, MSA; Jeff Row, MSA; Mason Getts; Officer, Bridget Getts; Steve Getts; Sherrill Summer, Inter-County Leader; Todd Beckman, Burnett County Sentinel; Clerk-Treasurer, Patrice Bjorklund; Jay Heyer, Public Works Director and Police Chief, Michael Spafford. Absent: None.
- III. **VISITOR RECOGNITION** – Village President, Jeff Roberts recognized all visitors present.
- IV. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney introduced Mason Getts. Mason Getts was present to discuss raising \$75,000 for a proposed park by the Gandy Dancer Trail. He would like to use the Village of Webster's non-exempt 5013C status to obtain a grant for this project. Motion was made by Trustee, Maloney to allow Mason use of the Village of Webster's 5013C status to obtain a grant for the proposed Gandy Dancer Park, seconded by Trustee, Gunderson to do so. **Motion carried 7-0.** Mason stated that the playground equipment he's looking at has 18 different activities for 2 – 12 year old children. It is coated in plastic for protection from injury. He would like to see the playground over by the tennis courts. He has approached the 4H to do a bake sale to raise funds and he is planning on doing Bingo @ White-Tail Wilderness and he will approach the Lion's Club as well. Trustee Widiker asked if safety will be addressed and he stated a fence will surround the equipment. He will be placing buckets throughout the area next week for cash donations.
- V. **UTILITIES – Chairman, Paul Berg:** Village President, Jeff Roberts gave the floor to Dave Rasmussen, MSA. Mr. Rasmussen stated that the Environmental Review has been completed for the water project in the village. He would like to have a Special Board Meeting on February 27, 2013 @ 6:00 p.m. to discuss the bid process. He then would like to have a bid opening at 11:00 a.m. on March 21, 2013. He would also like to have a meeting the week of March 25, 2013 to award the bid. Advertisement of bids will be noted on March 7, 2013 and March 14, 2013 in the Inter-County Leader and the Burnett County Sentinel. This notice will be to advertise for bids. Motion to put the bid notice in those papers on those dates was made by Trustee, Weis; seconded by Trustee, Maloney. **Motion carried 7-0.**

There was a Public Hearing today with the Government Operations Committee. Senator, Sheila Harsdorf was present at the State Capitol to discuss Senate Bill 10 relating to methods of providing assistance under the Clean Water Fund Program and the Safe Drinking Water Loan Program. Grant issuance was discussed at this hearing. The process of getting the SDWL Grant was to get bids in a timely fashion so that it can close by June 26, 2013. Principal Forgiveness award can be conditional within 60 days of acceptance.

Village President, Roberts wants Trustee, Berg to set up a Utility Meeting to discuss meter proposals and progress on them.

- VI. **COMMUNICATIONS:** Ambulance discussion took place. Trustee, Glen Roloff of the Village of Grantsburg had proposed 3 different scenarios for ambulance service. Based on per capita, parcels and improved parcels. His proposal would be to change the subsidy formula. He wanted this changed because he thought the Village of Grantsburg was paying one of the highest shares for Ambulance service. It puts more burden on the "tax rich" townships and consumer price index would play into this as well. The e-mail from the Town's Association was that members were going to be asked to vote on the ambulance contract itself at the April Meeting, and then if there were potential new members (elected in April) they would have a chance to evaluate his proposal to change the subsidy formula. Then there would be a vote in July on whether to change the formula to determine what each

municipality pays. Village President, Roberts stated that North Ambulance doesn't care which formula is used as long as payment is made.

**VII. APPROVAL OF MINUTES: January 9, 2013 (Caucus Meeting).** Motion by Trustee, Weis; seconded by Trustee, Maloney to approve the minutes. **Motion carried 7-0. January 9, 2013 (Regular Meeting).** Motion by Trustee, Widiker; seconded by Trustee, Weis to approve minutes. **Motion carried 7-0.**

**VIII. APPROVAL OF VOUCHERS & RECEIPTS: January 9, 2013 – February 11, 2013** vouchers in the amount of **\$293,750.45** as follows:

- a. General Fund - \$267, 123.13
- b. Water Fund - \$9, 190.93
- c. Sewer Fund - \$4, 862.44
- d. Library Fund - \$12, 573.95

And approval of receipts for: **January 9, 2013 – February 11, 2013** in the amount of **\$476,970.38**. Motion by Trustee, Gustafson; seconded by Trustee, Berg to approve Vouchers in the amount of **\$293,750.45** and Receipts in the amount of **\$476,970.38**. **Motion carried 7-0.**

**IX. COMMITTEE REPORTS:**

**X. PERSONNEL – Chairman, Kelly Gunderson:** Chairman, Gunderson had nothing new to report.

**XI. UTILITIES – Chairman, Paul Berg:** Trustee, Berg stated that he as well as Public Works Director, Heyer met with 3 meter companies to discuss meter replacement. At those meetings, Jeff Row of MSA was present. He stated that they are waiting on one more company to come forward with proposals. He mentioned that Jeff Row will get down to a process of organizing what is needed in the way of meters for the upcoming Utility meeting that Village President, Roberts wants to take place.

**XII. FINANCE - Chairman, Greg Widiker:** Trustee, Widiker presented the proposal to remove the land line at the Webster Community Center. Current cost through CenturyLink is \$55.66 monthly. Village President, Roberts stated that most people have cell phones and there is a pay phone outside the building that has access for free to 911. Motion by Trustee, Gunderson was made to remove the phone at the Community Center; seconded by Trustee, Gustafson. **Motion carried 7-0.**

Discussion also took place regarding changing internet providers. Clerk-Treasurer, Bjorklund researched the differences in price and speed between current CenturyLink Service as well as SirenTel and StarWire Technologies. CenturyLink was over \$125.00 per month. StarWire was over \$50.00 with additional one time charge of \$100.00. The speed was slower than what is currently in place. SirenTel had 4G capabilities and it was \$40.00 per month with a one-time installation fee of approximately \$100.00 and one-time cost for a modem of just over \$60.00. Monthly charge was \$40.00 per month and of the three was the fastest and most economical. Motion was made by Trustee, Gunderson to change from CenturyLink Internet Service to SirenTel Internet Service; seconded by Trustee, Widiker. **Motion carried 7-0.**

**XIII. PUBLIC PROPERTY – Chairman, Tim Maloney:** Village President, Roberts stated that Jerry Olson's Building Class would be willing to build an 8 X 10 storage shed this spring for equipment for the Girl's Fast Pitch to use for storage of that equipment. He would like to build it this spring. The Webster school would pay for ½ of that cost. Also, the batting cage will sit at that field. Jerry Olson stated he would be willing to put it up as well. The scoreboard which is 30' that sits behind the fence will need to be moved toward center field. Jerry Olson is asking Bob Lindberg to disconnect the power to the scoreboard and reconnect it once he moves that as well. Trustee, Maloney would like to discuss all of this at the upcoming Public Property Meeting.

Community Center Rental Fees discussion took place. Currently, Chef Jorge is requesting using the facility 2 Tuesdays monthly for approximately 3 hours for cooking classes. Trustee, Maloney as well as Village President, Roberts told him that he could use the facility twice a month for \$75.00 per class. He will use the facility through April, 2013. Trustee, Maloney would like discussion for charges placed on the Public Property Committee Agenda.

**XIV. STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson talked about curb cuts for handicapped accessible areas. When the snow melts, there are large puddles and they do freeze when the temperature drops. Trustee, Gustafson asked if Public Works Director, Heyer had any suggestions to alleviate the problems on those sidewalks. This discussion came about because Ingall’s Clinic has ice build-up by the handicapped loading area by the clinic. Public Works Director, Heyer said they can use their sewer jetter to steam out the sites and the bobcat can be used to move some of the iced-areas as well.

**XV. JUDICIAL – Chairman, Charlie Weis:** Trustee, Weis opened his portion of the meeting by discussing a Land Use Permit that Sid Sherstad from Siren Telephone Company may be submitting to the village. He will be placing a shed near the internet tower in the future and he wanted the definition of a shed versus a garage. The consensus of the board was that a shed is a small building that is movable and a garage is a structure that has a foundation. A new building would be a building that is insulated on a foundation and can be considered used as an office. The new building definition would apply if it is on a foundation at that site and it will be converted to office space. When he inquires about this in the future, Clerk-Treasurer, Bjorklund as well as Public Works Director, Heyer will convey this information to him.

Ken Erickson Conditional Sign Permit was discussed. In the past year, he has abided by terms of his permit. Trustee, Weis will call the O’Brien’s of Cashco Lumber to see if they have any problems with the sign located by their lumberyard.

The Agreement to Create and Operate a Joint Municipality Fire Protection District was looked over. Motion was made by Trustee, Gunderson to abide by this agreement effective July 18, 2013; seconded by Trustee, Berg. **Motion carried 7-0.**

Police Report was read. There were 13 truancies this semester. Chief, Michael Spafford stated that this is not a bad number. Numbers are not up from what they have been.

Webster Pawn Shop discussion took place. There has been one arrest made for theft there. He stated that he checks over the items to see if there are thefts that are e-mailed to him twice a month via e-mail. He forwards the information that he has looked over to Burnett County Sheriff’s Department for them to look over as well. He stated that he really likes their program that looks at every sale and identifies the person by driver’s license number and photo. If an item is being pawned, it is held for 30 days to see if it was stolen.

**XVI. DEVELOPMENT AND ANNEXATION COMMITTEE:** Village President, Roberts had nothing new to report.

**A. WEBSTER RURAL FIRE DEPARTMENT – Trustee, Maloney:** Trustee, Maloney stated that the next Quarterly Fire meeting will be April 18, 2013. Trustee, Weis stated that there are 7 new members making that a total of 25 new members.

**1) FUTURE MEETINGS:**

- a) **Cemetery Meeting: February 20, 2013 @ 6:00 p.m. in the Village Office.**
- b) **Special Bid Process Meeting: February 27, 2013 @ 5:00 p.m. in the Village Office.**
- c) **Ambulance Meeting: February 28, 2013 @ 7:00 p.m. at Burnett Cty. Gov. Center.**
- d) **Public Property Meeting: March 6, 2013 @ 5:00 p.m. in the Village Office.**
- e) **Quarterly Judicial Meeting: March 11, 2013 @ 6:00 p.m. in the Village Office.**
- f) **Regular Monthly Meeting: March 13, 2013 @ 6:00 p.m. in the Village Office.**

**XVII. ADJOURNMENT.** Motion by Trustee, Widiker; seconded by Trustee, Gustafson, to adjourn at 7:21 p.m. **Motion carried 7-0.**

Respectfully submitted,

*Patrice Bjorklund*

Patrice Bjorklund, Clerk-Treasurer  
January 11, 2013

\*\*\*These minutes are subject to approval at next month’s Regular Meeting.