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- I. **CALL TO ORDER** – Utility Chairman, Paul Berg called the meeting to order at 6:00 p.m.
- II. **PRESENT** - Village President, Jeff Roberts; Chairman, Paul Berg; Trustees - Kelsey Gustafson and Kelly Gunderson. Also present: Clerk-Treasurer, Patrice Bjorklund; Public Works Director, Jay Heyer; Trustee, Tim Maloney; Dave Rasmussen and Jeff Row of MSA. Absent: None.
- III. **SCADA SYSTEM UPGRADES BID DISCUSSION** – Jeff Row stated that at the Bid Award Meeting that was held on Thursday, March 28, 2013 at 5:00 p.m. discussion took place regarding a bid on this project. At that time, motion was made to reject the NEI Electric Bid which came I at: **\$184,804.00 (Base Bid) \$26,940.00 (Alternate #1)**
- Jeff Row noted that all line items in the bids were not necessary. Dave Rasmussen stated that the village board has two options to look at. The first option would be to talk to NEI Electric and see if they can get their bid prices reduced significantly. Option number two would be for the village to bid the project themselves but lose the safe drinking funds for this project. If the board decides to do this, they will get \$500,000.00 in SDWLP Principal Forgiveness and \$325,000.00 in CDBG Block Funding. The board could then take out \$260,000.00 for the Safe Drinking loan at 1.15% interest for 20 years. Dave noted that there is \$48,000.00 set up for contingency on this project as well as the ability to obtain interim financing in the amount of \$25,000.00 for this project. The interim funds are available to borrow funds while the village is waiting for funding. If there are funds available in the water funds, those can be used instead of the interim financing towards this project to save the village from borrowing for this project he stated.
- Chairman, Paul Berg felt that the specs for this project probably scared off potential bidders. Requirements to be the General Contractor on the project included being a state certified electrical contractor. Chairman, Paul Berg made the recommendation to the full board and motion to give NEI Electric the opportunity to rebid contingent upon including value engineering in the reworked pricing and rescinding the prior motion at the March 28, 2013 Utility Meeting; seconded by Trustee, Kelsey Gustafson. **Motion carried 4-0.**
- IV. **METER UPGRADE DISCUSSION** – Jeff Row presented various options to the board in regard to meter replacement. He stated that 3 companies gave quotes for meter replacement. They are as follows: Dakota Supply Group for Badger Meters; Sensus Meters and MN Pipe and Equipment for Elster Meters. From his discussions with Chairman, Paul Berg and Public Works Director, Jay Heyer as well as the Utility Committee; they are leaning towards the Badger and Sensus Drive By product he stated. All meters met the January 2014 low lead requirement that is imposed by the Wisconsin DNR. Jeff noted that if the meters are retrofitted they could be grandfathered if they are less than 10 years old, however; he cautioned that this is still an expensive alternative. He suggested replacing the meters outright. He suggested having Sensus and Badger submit bids with the fixed network as the bid alternate. He noted that the Elster system will not be available in the future from MN Pipe and Equipment. The Badger Meters will be available from Dakota Supply Group and Sensus will offer their meters. Jeff Row stated to keep the specs generic in nature. Chairman, Paul Berg would like specs for the Drive By and Mag Meters from both companies. Village President, Jeff Roberts would like to recommend to the full board to give Dakota Supply Group the opportunity as well as Sensus to bid with the board for replacement of meters and include MN Pipe and Equipment Elster Meters even though they probably won't be available; seconded by Trustee, Gunderson. **Motion carried 4-0.**
- V. **SLUDGE REMOVAL** – Public Works Director, Jay Heyer has been in contact with Gary Strand at Cooper Engineering. They will be looking at various alternatives into removing or dispersing the sludge around the inlet pipe at the main treatment pond. The sludge has built up over the past 20 years. In the coming years we may have to look at phosphorous removal Public Works Director, Jay Heyer noted, but we won't have to review for another 5 years. At that time we will get a new permit. The new permit does not have a requirement for phosphorous removal at this time.

VI. ADJOURNMENT. Motion was made by Trustee, Paul Berg to adjourn at 6:50 p.m.; seconded by Trustee, Kelly Gunderson. **Motion carried 4-0.**

Respectfully submitted,

Patrice Bjorklund

Patrice Bjorklund, Clerk-Treasurer

April 4, 2013

***These minutes are subject to approval at next month's Regular Meeting.